

Melrose Township Board of Trustees Minutes

January 8, 2013

Call to Order 7:00pm by V. Goodwin

Present: L. Meadows, S. Burr, V. Goodwin, P. Cotanche, R. Hissong Berry

Approval of Agenda

Motion to approve amended agenda to include George Lasater as guest and Howard Street road end under old business:

Motion L. Meadows 2nd P. Cotanche Approved 5/0

Approval of Minutes

Motion to approve minutes from December 11, 2012 meeting as presented:

Motion S. Burr 2nd L. Meadows Approved 5/0

Guest

George Lasater was guest. He followed up with Victim Advocate from prosecutor's office from community request regarding the water system and it was indicated that the defense attorney may apply for another hearing.

Boy Scouts inventoried the veteran's grave sites in the cemetery and will bring proposal for sign at future date.

Old Business

- **Water system update from Wade-Trim and P. Wendling**

V. Goodwin shared the petition language prepared by P. Wendling with directions and concerns. For Special Assessment District more than 50% of property owners must sign. Will need estimate of cost with the petition and map of proposed district.

Outline of tasks:

Schedule meeting with B. Smith from the USDA – When would payments start?

Clarify if someone owns more than one property within district.

Get the wording, signatures and estimates.

Special Board Meeting on Jan 22 at 7:00pm.

Communication from Paul Repasky from Wade-Trim reviewed the water system progress. Discussed the process and procedures to move forward.

Emphasis that the special assessment district taxes those who will benefit from this service.

- **Howard Street Road End**

L. Meadows is willing to take on the project, making contacts and scheduling work for possible tree removal and surveying. George W. shared he had monuments set and survey done. We will have line of sight marked.

Motion to authorize L. Meadows with R. Berry to contact the township attorney regarding follow up with property owners in the name of Melrose Township for the surveying and follow-up steps on Howard Street road end.

Motion R. H. Berry 2nd P. Cotanche Approved 5/0

New Business

- **Bids on building improvements**

Advanced Insulation Systems submitted a complete detailed bid (see attached report).

1. 2" close cell \$8,890
2. 3" close cell \$11,860
3. 2" on exterior block walls \$2, 680
4. Drill block wall on exterior and foam wall \$6, 100

Current budget includes \$7,000.

Motion to begin with ceiling to do 3 inches of insulation as suggested in option 2 for \$11,860.

Motion L. Meadows 2nd P. Cotanche Approved 5/0

Bids for 36" commercial quality garage door and opener for transfer station including new trim, steps and locks.

1. Adam Petrowski Construction \$4,850
2. Mark Juday \$5,231.50

Motion to accept Adam Petrowski's bid for the door replacement at transfer station for \$4,850.

Motion V. Goodwin 2nd R. H. Berry Approved 5/0

Future projects will be front apron on fire hall, entrance at transfer station and complete lean-to on existing pole barn at the transfer station.

- **Emergency Shelter needs**

V. Goodwin will explore cost of back-up power for Melrose Township Hall.

R. H. Berry will contact the Emergency Manager for process to have the hall designated as a shelter site and work on response plan for community.

- **Charlevoix County Elected Leadership Summit** – January 28

Financial Report

Motion to pay all bills as presented:

Motion L. Meadows 2nd S. Cotanche Approved 5/0

Zoning Administrators Report

See attached report.

Assessors Report

None

Committee Reports

- Planning Commission- No meeting.
- Zoning Board of Appeals- No meeting.
- Road Committee- Working on Old State Rd estimate.
- Fire Department- See attached report.
- DDA- No meeting.

Correspondence- Board of Review Training, Tip of Mitt and Consumers Tree Trimming

Public Comment

Adjournment 9:06pm