

Melrose Township Board of Trustees Minutes

Tuesday, February 12, 2013

Call to Order: 7:01pm V. Goodwin

Present: V. Goodwin, S. Burr, L. Meadows, P. Cotanche, R. Hissong Berry

Approval of Agenda: Motion to approve the agenda with the addition of internet under new business.

Motion: Meadows 2nd S. Burr

Approved 5/0

Approval of Minutes:

- Motion to approve the minutes of January 8, 2013 meeting with the spelling correction of Mark Juday.

Motion: P. Cotanche 2nd L. Meadows

Approved 5/0

- Motion to approve the minutes of the Special meeting on January 22, 2013 with the spelling correction of Paul Repasky.

Motion: S. Burr 2nd L. Meadows

Approved 5/0

Guest:

Jen Gleb from Tipp of the Mitt presented the programs and projects that are in progress. See the enclosed report.

Old Business:

- Commercial Boat Launch users- Few commercial users have paid. The clerk will send invoices to the commercial users, include the Michigan Waterways agreement, and clarify that payment is necessary to cover operational expenses.
- Howard Street- The survey is complete. Markers were placed and photographed. The dead trees that need to be removed have been inventoried. There are 2 clumps of dead birches, approximately 25 trees, that need to be removed. The revised price is approximately \$1,400.

Motion to approve new estimated price of \$1,400 from Hauger Logging to remove the marked trees within the surveyed right of way on Howard St. road end as soon as possible.

Motion: L. Meadows 2nd S. Burr

Approved 5/0

New Business:

- Budget meeting dates:
The Budget Workshop will be March 19, 2013 at 7:00pm.
The Budget Public Hearing will be March 26, 2013 at 7:00pm

- Township Board Regular Meeting Schedule for 2013-2014: see attached list.
 Motion to approve the 2013-2014 Township Board Meeting dates as presented.
 Motion: P. Cotanche 2nd L. Meadows
 Approved 5/0

- Board of Review meeting date change:
 Motion to approve resolution 2013-02-12-1 Board of Review Meeting Date Change
 Motion: V. Goodwin 2nd S. Burr
 Roll call: S. Burr-Y/ P. Cotanche-Y/ L.Meadows-Y/ V. Goodwin-Y/ R. H. Berry-Y
 Approved 5/0

- No-Mow efforts:
 Explore the Historical Preservation requirements for the park with the state.
 Motion to support the agreement with the final plan to be subject to final approval of the details before anything can be done. Any and all decisions will be controlled by Melrose Township board regarding the park grounds.
 Motion: V. Goodwin 2nd L. Meadows
 Approved 5/0

- Audit arrangements: move to March agenda

- Michigan Association of Municipal Clerks- membership
 R. Berry presented desire to join and Board agreed it is OK to do.

- Re-purposing of Fire Truck 5502:
 Discussed best value for Fire Department's 1987 Grumman Pumper (5502).
 A committee of 2 from Chandler Twp. Board / 2 from Melrose Twp. Board/ 1 from the Fire Department will meet to discuss further and provide a recommendation.
 Motion to move forward with the discussion with Chandler Township regarding the Truck #5502.
 Motion: R. H. Berry 2nd P. Cotanche
 Approved 5/0

- Internet Service: Existing service is poor. Need to repair or replace.
 Motion to authorize T. Mackie to shop and purchase internet service as soon as possible.
 Motion: L. Meadows 2nd S. Burr
 Approved 5/0

- Appointment of Planning Commission Member:
 Motion to appoint Bob Marquardt to fill the vacancy on the Melrose Township Planning Commission.
 Motion: V. Goodwin 2nd L. Meadows
 Roll call vote:
 S. Burr-Y / P. Cotanche-Y / L. Meadows-Y/ V. Goodwin- Y / R. H. Berry-Y
 Approved 5/0

Financial Report:

See included reports

Motion to approve the financials as presented and pay all bills

Motion: L. Meadows 2nd S. Burr

Approve 5/0

Zoning Administrator's Report - see included report

Assessor's Report- none

Committee Reports

- Planning Commission - L. Meadows reported summary
See attached report
- Zoning Board of Appeals- Did not meet
- Road Committee: Estimate for Old State Road from the CCRC has come in.
After budgeting process we can seek bids.
- Fire Department- T. Mackie shared the attached report.
- DDA: February 20, 2013 is the next meeting

Correspondence: Vern reviewed assorted communication, including MDOT update on village development.

Public Comment:

4th Street erosion- catch basin- there are several and they may need maintenance.

Adjournment: 9:20pm

R. H. Berry
Melrose Township Clerk