

Melrose Township Board of Trustees Minutes

June 11, 2013

Call to Order 7:00pm by V. Goodwin

Present: L. Meadows, S. Burr, V. Goodwin, P. Cotanche, R. Hissong Berry

Approval of Agenda

Motion to approve amended agenda to include Bunny Marquardt as guest:

Motion L. Meadows 2nd S. Burr Approved 5/0

Approval of Minutes

V. Goodwin reviewed the minutes of the May meetings.

Motion to approve minutes from May 14, 2013 Regular Township Board meeting as presented:

Motion P. Cotanche 2nd L. Meadows Approved 5/0

Motion to approve minutes from May 21, 2013 Special meeting- employee tasks as presented:

Motion L. Meadows 2nd P. Cotanche Approved 5/0

Motion to approve minutes from May 30, 2013 Special meeting- water system update as presented:

Motion S. Burr 2nd P. Cotanche Approved 5/0

Guest

Bunny Marquardt shared sample of Noise Ordinance and ideas for draft proposal. It has been added to the July agenda for discussion.

Old Business

- **Park agreement with the Tribe:** Township controls all final decisions. Have agreement reflect this.
- **Dock Agreement:** The neighborhood group that is exploring the road end dock has been reminded that proof of insurance must be submitted and none has been received.
Motion to deny the road end dock application due to no proof of insurance submitted.
Motion L. Meadows 2nd S. Burr Approved 4/1

L. Meadows suggested a review of the Road End Ordinance and the Dock agreement language, as a result of recent state legislation.

Motion to schedule Special Board Meeting for the purpose of reviewing the Road End Ordinance, dock agreement and policy and procedure for this June 25, 2013 at 7:00p.m.

Motion L. Meadows 2nd P. Cotanche Approved 5/0

- **Recycling agreement draft:** Establish a Recycle Advisory Committee with one employee, one community member, one person from Chandler Township and R. H. Berry to work on recycle site.
- **Employee job description:** Waiting on Fire Department input regarding the duties the employee should perform for the department.

New Business

- **Transfer Station Site Survey:**

Motion to authorize the contracting of Chamberlain to survey the transfer station site and stake the lines.

Motion V. Goodwin 2nd L. Meadows Approved 5/0

- **Lee Street Plowing:** A road must be certified in order to have the county plow. Lee Street and others are not certified so they are not plowed by the county. A letter will be drafted by the attorney and sent by certified mailed to all property owners affected to inform them that Melrose Township will no longer be plowing. Motion to notify property owners that Melrose Township will not be plowing in the future.

Motion L. Meadows 2nd P. Cotanche Approved 5/0

- **Water System Update:** The trial has been postponed to September 16, 2013. Peter Wendling drafted a letter to Mr. Hass' attorney, Mr. Mitchell, and will be sent by Peter Wendling, regarding our original offer to purchase the system. The petition language is almost ready to be circulated. The process and procedures was reviewed.

Financial Report

Motion to pay all bills as presented:

Motion L. Meadows 2nd P. Cotanche Approved 5/0

Zoning Administrators Report- Randy Frykberg presented report.

Assessors Report- None

Committee Reports

- Planning Commission-
Motion to authorize the review of the process of renewal of annual Mass Gathering Permits.
Motion L. Meadows 2nd S. Burr Approved 5/0

Motion to authorize V. Goodwin to talk with the attorney for the language and process of renewal of Mass Gathering Permits.
Motion L. Meadows 2nd S. Burr Approved 5/0
P. Cotanche-y, L. Meadows-y, S. Burr-y, V. Goodwin-y, R. H. Berry-y

Motion to authorize the Mass Gathering Permit for Sunday, July 28, for a group over 300 for the Walloon Lake Church.
Motion L. Meadows 2nd S. Burr Approved 5/0

Motion to approve Ordinance No. 02 of 2013, an ordinance to amend zoning map to rezone Property in the west 230 feet of parcel 15-010-009-089-30 from R-2 residential to C-3 Village Commercial
Motion: R.H. Berry 2nd P. Cotanche
Roll Call: P. Cotanche- Y/ L. Meadows-Y/ S. Burr-Y/ V. Goodwin-Y/
R.H. Berry-Y 5/0 Approved
- Zoning Board of Appeals- No meeting.
- Road Committee- R & M Dust Control will be coordinating with county and starting this week. Work on Old State Road has begun. The cost estimate for improvement work on the section of Bear River Road east of the river was presented.
Motion to authorize the bidding for treatment of Bear River Road with 6” aggregate base.
Motion R. H. Berry 2nd L. Meadows Approved 5/0
- Fire Department- See attached report.
The Fire Truck repurposing committee is not fully appointed and has not yet met.
- DDA- Working on entrance sign idea at US 131 and M-75.
- Park Committee- “No Dog’s Allowed “signs need to be more visible. Possible designated dog area. Confirming county rules regarding dogs.

Correspondence None

Public Comment None

Adjournment 8:44pm