

Melrose Township Board of Trustees Minutes

July 9, 2013

Call to Order 7:00pm by V. Goodwin

Present: L. Meadows, S. Burr, V. Goodwin, P. Cotanche, R. Hissong Berry

Approval of Agenda

Motion to approve amended agenda to include appointment of a library board member and repair work at transfer station:

Motion L. Meadows 2nd S. Burr Approved 5/0

Approval of Minutes

V. Goodwin reviewed the minutes of the June 11 regular meeting and the June 25 Special meeting.

Motion to approve minutes from June 11, 2013 Township Board meeting as presented:

Motion P Cotanche 2nd S. Burr Approved 5/0

Motion to approve minutes from June 25, 2013 Special meeting about Road End Ordinance as presented:

Motion S. Burr 2nd P. Cotanche Approved 5/0

Guest

Pam Roudi requested approval for park use for Celebrate Walloon on July 27 from 11 a.m. -3p.m.

Motion to approve the use of the park for the Celebrate Walloon event.

Motion R. Hissong Berry 2nd L. Meadows Approved 5/0

Old Business

- **Park agreement with the Tribe/green space-** Contacting J.Pilette for signature agreement page and clarify township board has final authority for approval of all details.
- **Noise Ordinance-** Will seek opinion of Charlevoix County Prosecutor before scheduling a public hearing.
- **Changes to Road End Ordinance-** Changes to Road End Ordinance and Dock agreement ready for attorney review.

- **Employee duties revised draft-** Board members to review, make additions and deletions, and turn in to Vern before August meeting.

New Business

- **SKU- Township position on drain field responsibility-**DEQ needs confirmation of the Township's position.

Motion to reaffirm the Melrose Township Resolution 2005 0712 declining responsibility for the drain field.

Motion R. Hissong Berry 2nd P. Cotanche Approved 5/0

- **Crosswalk-** MDOT suggested the Township request a crosswalk in the village.

Motion to request that MDOT approve a second crosswalk for the Walloon Village area.

Motion V. Goodwin 2nd L. Meadows Approved 5/0

- **Appointment of Crooked Tree Library Board-**

Motion to approve Crooked Tree Library Board's request to reappoint Cynthia Hermann to the library board for a four year term. The term begins July 1, 2013.

Motion V. Goodwin 2nd L. Meadows Approved 5/0

- **Transfer Station Repairs-** Planned work at the transfer station is enough to seek bids with specifications. V. Goodwin will write the specs and post an invitation to bid.

Financial Report

Motion to pay all bills as presented:

Motion S. Burr 2nd L. Meadows Approved 5/0

Zoning Administrators Report- Report reviewed.

Assessors Report- None

Committee Reports

- Planning Commission- L. Meadows presented summary.
- Zoning Board of Appeals- No meeting.
- Road Committee- Bids will be taken for East end of River Road.

- Fire Department- See attached report.
- DDA- No meeting.

Correspondence None

Public Comment None

Adjournment 8:50pm