

Melrose Township Board of Trustees Minutes

July 8, 2014 7:00pm

Call to Order 7:07 pm V. Goodwin

Present: V. Goodwin, S. Burr, P. Cotanche, R. Hissong Berry / Absent L. Meadows

Approval of the Agenda

Motion to approve the agenda with the addition of Country Club Road work under new business.

Motion: P. Cotanche 2nd S. Burr

Approved 4/0

Approval of the minutes from previous meetings- V. Goodwin reviewed the minutes out loud.

- June 10, 2014

Motion to approve the minutes of June 10, 2014 with the addition of no "negative comments offered" regarding public comment on the water system purchase.

Motion: S. Burr 2nd P. Cotanche

Approved: 4/0

- June 24, 2014 Special meeting for Sewer Project Finance review.

Motion to approve the minutes of the June 24, 2014 meeting with the addition of L. Meadows absent.

Motion: P. Cotanche 2nd S. Burr

Approved 4/0

Guest- None

Old Business

- Water system up-date- working on the purchase
- Sewer system up-date- Hard copy of engineering proposal is now available.
Application for the loan is in.
- Drain field easement request- Freemyer request on North Shore
Mrs. Freemyer- Their project is remodel of the existing home.

They understand in the future there is a possibility of a community service that they would be expected to connect to as any easement would not be in perpetuity. Township is waiting for the engineering report about the site evaluation. V. Goodwin will follow-up with engineer.

New Business

- L. Meadows resignation.

Motion to accept the resignation of L. Meadows as Trustee of Melrose Township effective July 8, 2014.

Motion: P. Cotanche 2nd S. Burr

Approved : 4/0

How to promote seeking candidates for the vacancy: 1. Friday paper 2. Website post 3. Post on bulletin boards.

Letters of interest due by July 30, 2014.

Special Board Meeting Scheduled for Mon. Aug. 4, 2014 7:00pm to review and possibly interviewing candidates for the Trustee position.

Motion to appoint P. Cotanche to serve as the Board Representative on the Planning Commission.

Motion: R. H. Berry 2nd S. Burr

Approved 4/0

- Lee Street- county assessment/ washout

The street is 1075 feet long. The cost to bring it to county standards would be \$136,000- must be asphalt.

Washout issues will be addressed by seeking bids for repair with afyon stone.

- Trail sign pricing and progress
Motion to approve payment for ½ of the sign price, with the Walloon Lake Trust and Conservancy paying the other half.
Motion: R. H. Berry 2nd S. Burr
Approved 4/0
- Midge (R. Barnes retirement – replacement)
Distributed a copy of the employee task information as we begin to work on replacement.
- Transfer station clean-up – Board Members to visit the site- Put on Aug. agenda for decision
- Election news- worker training on 7/9 here- Primary 8/5
- Snowmobile trail- effort by Snowmobile club – Will request recommendation from the Planning Commission, as it is a land use issue.
- Crooked Tree District Library Board appointment. (Mary Erb per CTDL Board recommendation)
Motion to appoint Mary Erb to the CTDL Board for a 4 year term beginning July 1, 2014.
Motion: P. Cotanche 2nd S. Burr
Approved 4/0
- Ambulance – new pricing V. Goodwin will seek clarification of Billing. Put on Aug. Agenda
- Road Work on Country Club Shores & West Bear River Rd.- E. Lee will confirm the charges before we pay

Financial Report

Motion to approve as presented and pay all bills.
Motion: P. Cotanche 2nd S. Burr
Approved 4/0

Zoning Administrators Report see included report

Assessors Report- none

Committee Reports

- Planning Commission- see included report
Mass Gathering Permit – WLCC
Motion to approve the mass gathering permit as recommended by the Planning Commission for the Walloon Lake Community Church event.
Motion: S. Burr 2nd P. Cotanche
Approved 4.0
Motion to approve the special use of the Park for the WLCC event of July 27, 2014.
Motion: R.H. Berry 2nd P. Cotanche
Approved 4/0
- Zoning Board of Appeals – no meeting
- Road Committee
Shoulder build up. Has asked for a price for the gravel. If the Road Commission would install if we buy the gravel?
- Fire Department- see included report
Special Spaghetti Dinner Benefit July 17, 2014 for Dave Cook
- DDA - no meeting
- Correspondence

Public Comment - None

Adjournment 8:53pm