

Melrose Township Board of Trustees Minutes

October 14, 2014 7:00pm

Call to Order: V. Goodwin called to order 7:03pm

Present: V. Goodwin, S. Burr, P. Cotanche, L. Stephens, R. Hissong Berry

Approval of the Agenda

- Amend agenda by adding under new business-
-Liquor license request
-DDA member appointment

Motion to approve the agenda as amended.

Motion: S. Burr 2nd P. Cotanche

Approved 5/0

Approval of the minutes from previous meeting

September 9, 2014

Motion to approve the September 9, 2014 minutes as presented.

Motion: L. Stephens 2nd P. Cotanche Approved 5/0

Guest- G. Lasater Charlevoix Co. Commissioner

The county has new millages on the ballot- 1. Parks and Recreation, 2. Veteran Services.

Also discussed the renewal for Grandview millage.

Old Business

- Water system up-date
D. Hass was present and pointed out as the ordinance development for the sewer system are planned, the water system should also be considered. He pointed out the savings of keeping both in mind as things are being planned.
- Sewer system up-date
There has been a meeting with the Windsor Street cottage group about sewer connection. Options were explored with them about connecting.
There is also a possibility that the old motel at US 131 and M-75 intersection will need to connect to the system.
- Lee Street- erosion repair
The streets of Lee, Montague, and Third are experiencing washout erosion.
A quote has been received from MDC Contracting for improvements to address the erosion on these undeveloped streets.

Motion to approve the gravel road improvements as bid:

| | |
|---|------------|
| Montague St. 225 Ft. north of Walloon St. | \$3,390.00 |
| Lee St. Walloon St. to the dead end | \$3,227.00 |
| Third Street N. Shore to dead end | \$3,123.00 |

To be done as time and weather permits.

Motion: R. Hissong Berry 2nd L. Stephens Approved 5/0

- Transfer Station Clean-up- the site has been surveyed and flagged.
Motion to hire Eternity to do the site clean-up and brush/leaves grinding at the Transfer Station, not to exceed 10% over the June 16, 2014 bid of \$3,000.
Motion: P. Cotanche, 2nd S. Burr Approved 5/0

New Business

- Lee Street snow plowing-
The board reviewed the history of the street issue, which has focused on the fact at some point in time the township full time employee was told to snow plow Lee St. No other seasonal road in the township has ever been snow plowed by the Township. Lee Street is a platted road that has never been improved and does not meet the Char. Co. Road Commission road standards. The engineer's estimate to bring the road up to County standards have been compiled.
 - a. Cost for the improvement would be \$158,175.00 for 1,050 feet in length
 - b. The full right of way 66 feet wide would have to be totally cleared.
 - c. A turn around would need to be cleared at the end large enough for the plow truck to turn around in- wider than 66 feet.

The township cannot continue to plow snow on any seasonal road without plowing all undeveloped seasonal roads with residences on them.

Motion to notify Lee Street residents of the findings, price and the discontinuance of snow plowing by Melrose Township.

Motion: V. Goodwin 2nd P. Cotanche approved 5/0

- Ambulance Service as Allied changes
L. Stephens reported that allied will cease operation effective Jan. 1, 2015. The Township has received no communication from Allied or Emmet Co. regarding ambulance service in the township. We have been contacted by Boyne City Ambulance Service seeking to provide coverage for the Northern part of our township that is currently served by Allied. We are expecting to be contacted by Emmet Co. for details on their service option.
- Liquor License MKB Restaurant Holdings, LLC - see included resolution for support of the license.
Motion to approve resolution of support for the license request: R. Hissong Berry 2nd S. Burr
Roll call vote: S. Burr-Y, P. Cotanche-Y, L. Stephens-Y, V. Goodwin-Y, R. Hissong Berry-Y
Approved 5/0
- DDA member appointment-
Motion to appoint J. Borisch to the Melrose Township DDA.
Motion: V. Goodwin 2nd S. Burr 5/0 approved
J. Borisch took the oath of office.

Financial Report

Motion to approve as presented and pay all bills.

Motion: S. Burr 2nd L. Stephens 5/0 approved

Zoning Administrators Report

See included report

Assessors Report

Notice from the state has been received regarding the Assessor Policy and Procedures that need to be developed for our Township. The committee (appointed in Sept.) needs to schedule work and respond by Nov. 24, 2014 to the State of Michigan.

Committee Reports

- Planning Commission- not enough for a quorum
- Zoning Board of Appeals- no meeting
- Road Committee E. Lee reported
Concerns with trees over roads on Middle St. between East and West Sts. Also on 4th Street road end and First St. road end. V. Goodwin will seek bids to get removal scheduled.
The pricing information for doing the shoulders of township roads with Township paying for the gravel/stone and CCRC providing equipment & labor would be \$8,200 per mile gravel or \$10,500 per mile with afton stone. Projects will be scheduled for spring.
- Fire Department
L. Stephens shared the enclosed report.
Fire Department breakfasts will begin Nov. 8, 2014.
- DDA-meeting on the 21st.
- Correspondence- none

Public Comment called for - none

Adjournment 8:50pm