

Melrose Township Board of Trustees Minutes

November 11, 2014 7:00pm

Call to Order 7:00pm V. Goodwin called to order

Present: L. Stephens, P. Cotanche, V. Goodwin, S. Burr, R. H. Berry

Approval of the Agenda

Motion to amend the agenda with the addition under new business of part-time help during Rex absence, furnace service, and ambulance with Emmet County also approve as amended.

Motion: P. Cotanche 2<sup>nd</sup> L. Stephens

Approved 5/0

Approval of the minutes from previous meeting

October 14, 2014

V. Goodwin reviewed the minutes out loud

Motion to correct the report due date to the State to Nov. 24 regarding the access to BOR records policy and approve with the correction.

Motion: S. Burr 2<sup>nd</sup> L. Stephens

Approved 5/0

Guest-

S. Migda- Review & remediation policy- move to Assessor report

Old Business

- Water system up-date- there is a meeting with B. Thurston (DEQ) on Wed. with V. Goodwin
- Sewer system up-date A FOIA request has been received and processed
- Lee Street

Some residents did not get letter. Will confirm the list and addresses.

Anne VandenBrink shared a letter included with minutes. Summarized the research they have done, including CCRC, MDOT and lawyers as contacts.

Some of the issues- Act 51 regarding seasonal roads in March 1993. It addresses year round residents ( 5 on the platted portion of the road & 4 on the private portion)

VandenBrink will consider an easement on the private portion to the open space for a clear turn around as needed.

Questions how to work on this fairly?

Accepted roads, platted roads, certified roads

The history appears that there has been lack of follow-up and action.

How would the SEV of properties be affected if it is a seasonal road?

D. Hass remembers the county rejected the road; he will look for the communication about this.

After discussion of about 1 hour;

Motion to rescind Lee Street plowing motion of Oct. 14, 2014.

Motion: V. Goodwin 2<sup>nd</sup> L. Stephens

Approved 5/0

## New Business

- Vacuum for the hall  
Motion to authorize Rex to purchase a vacuum for the hall at \$200 or less.  
Motion: RH Berry 2<sup>nd</sup> S. Burr  
Approved 5/0
- Ambulance – Emmet County will continue to offer the service that Allied has been offering for the time being.
- Rex time off in December  
Motion to hire W. Ramsey and M. Barnes to cover the Transfer Station and snow removal from Dec. 9, 2014 until the end of the month as Rex recovers from surgery.  
Motion: P. Cotanche 2<sup>nd</sup> S. Burr  
Approved 5/0
- Furnace – service does not see why not working properly.  
Looking into new thermostats for the hall.

## Financial Report

See enclosed reports:

Motion to approve report and pay all bills as presented.

Motion: P. Cotanche 2<sup>nd</sup> S. Burr

Approved 5/0

## Zoning Administrators Report

See included report

Assessors Report Included: See the recommended language and proposal for the response to AMAR Inspection requirements required by the State.

Motion to adopt the MTA policy Inspection of Assessing Records NLT Dec. 2014 for assessing records.

Motion: V. Goodwin 2<sup>nd</sup> P. Cotanche

Approved 5/0

Motion to approve the AMAR action plan as presented by S. Midga, Assessor.

Motion: P. Cotanche 2<sup>nd</sup> S. Burr

Approved 5/0

## Committee Reports

- Planning Commission- no meeting
- Zoning Board of Appeals- no meeting
- Road Committee -no meeting
- Fire Department – see included report  
L. Stephens shared a summary of the report
- DDA  
See included report
- Park Committee report  
See included report from B. Johnson

- Correspondence

M. Martin- letter about tree that fell on her house. R. H. Berry to contact insurance company.

American Legion- we do not buy advertising

Walloon Lake Water System

MDEQ permit issued to Bill Blewett- South Shore for shoreline work.

Charlevoix County is changing to subcontracting the printing and mailing of tax bills beginning with the Winter 2014 statements. This will include the newsletter also.

Public Comment called for - none

Adjournment 9:22pm