

Melrose Township Board of Trustees

Special Meeting Minutes

April 21, 2015 7:00pm

- I. Call to order: V. Goodwin called to order at 7:00pm
Present: V. Goodwin, S. Burr, P. Cotanche, L. Stephens, R. Hissong Berry
Motion to amend the agenda with the addition of Correspondence as item VIII and approve the agenda as amended.
Motion: L. Stephens 2nd P. Cotanche 5/0 approved
- II. Sewer System Ordinance – See attached final draft
Reviewed to confirm the revisions requested have been made. Some questions and discussion followed.
Motion to adopt Ordinance 2 of 2015 the Melrose Township Sewer Ordinance as presented.
Roll Call Vote: P. Cotanche-Y, L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, R Hissong Berry-Y
Approved 5/0
- III. Audit Engagement Letter- reviewed
Motion to accept the Letter of Engagement from Hill Schroderus & Co.LLP for the Years of 2015 and 2016.
Motion: S. Burr 2nd P. Cotanche
Roll Call Vote: P. Cotanche-Y, L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, R. Hissong Berry-Y
Approved 5/0
- IV. Clearing of Drainfield site. The Township Attorney, P. Wendling has recommended to delay action for at least 3 weeks as he is working on a resolution for the deed restriction.
The DEQ has put a hold upon the permits while things are resolved.
- V. Hiring of Part time help
Motion to hire Bob Peck and Vic Urman as part time help for Melrose Township.
Motion: L. Stephens 2nd P. Cotanche 5/0 Approved
- VI. Signs at transfer station
Motion to purchase the signs for the transfer station as presented.
Motion: R. Hissong Berry 2nd P. Cotanche 5/0 Approved

- VII. Boat Launch Dock setting
Motion to accept the proposal from Bay Area Maintenance and Construction to assist in setting the dock this spring for \$300.00 .

- VIII. Correspondence- a letter from C. Hopcraft has been received concerning the sewer system project

- IX. Public Comment
Questions about the Water System- Letter and final purchase agreement have been sent today to Dennis Hass.

- X. Adjourn