

Melrose Township Board of Trustees Meeting Minutes

May 12, 2015

Call to order 7:00pm

Present: S. Burr, V. Goodwin, P. Cotanche, L. Stephens and R. Hissong Berry

Approval of Agenda:

Motion to amend the agenda to add Ben Borisch to Guests, foreclosed properties under New Business and sewer system updates letter from attorney on Freemyer in Old Business.

Motion L. Stephens, 2nd P. Cotanche Approved 5/0

Approval of Minutes from Previous Meetings:

Motion to approve April 14, 2015 minutes:

Motion S. Burr, 2nd P. Cotanche Approved 5/0

Motion to approve April 21, 2015 minutes:

Motion S. Burr, 2nd L. Stephens Approved 5/0

Guest:

- Tim Potrosky presented Consumers Energy Franchise Agreement
Motion to approve the Consumers Energy Franchise Ordinance 2015-05-12-1.
Motion L. Stephens 2nd s. Burr
S. Burr-Y L. Stephens- Y V. Goodwin- Y P. Cotanche-Y R. H. Berry- Y
Approved 5/0
- Ben Borisch submitted request for expanded No Wake Zone
Motion to schedule special board meeting and public hearing for proposed special No Wake Zone on May 26, 2015 at 7pm.
Motion R. H. Berry 2nd L. Stephens Approved 5/0

Old Business:

- Sewer system update:
 - A. Almost ready to go to bid.
 - B. Drain field needs to be expanded into the Clifford Street right of way to provide adequate services.
Motion to extend the easement into Clifford St 33' x 160' as per engineer drawing. This easement will supersede any previous easements.
Motion V. Goodwin 2nd P. Cotanche Approved 5/0
 - C. The Freemyer system is covered under our sewer ordinance. Freemyer will be installing and the township will be the owner of the field. This will (eventually) be a 10,000 gallon per day system. The agreement drafted by our attorney will be sent to Freemyer's with the waiver of sewer connection fee and payments for four years.

- Water system update: Mr. Hass received the lease purchase agreement.

New Business:

- Right of Way Certificate
Resolution (2015-05-12-01) to complete the form RD442-21 Right of Way Certificate as requested by the USDA.
Motion V. Goodwin 2nd L. Stephens Approved 5/0
- Road End Docks- Phyllis and Robin will work with 4th St.
- MDOT- ATV use on M-75 North-Traffic will have to be observed after street projects are complete.
- Park improvement- Charlevoix Co. Recreation Funds request must be approved by board in June so application can be turned in.
- Building keys- Give Bob and Vic keys 1, 2 and 5. Park bathrooms, boat launch and transfer station to be made to use same key. Inquire on price for locking arms on entry doors and closet doors in the Hall.
- Mower
Motion to approve the purchase of the HU550FH mower as recommended.
Motion S. Burr 2nd P. Cotanche Approved 5/0
- Fire Hall garage apron- seek bids for approach to repair, Afton stone near hydrant for additional parking and fix shoulder. Vern will seek price.
- Foreclosed property
Resolution to acquire the parcel 15010-750-054-10 along North Shore Dr. as offered by Charlevoix County Treasurer for the purpose of future improvements to North Shore Dr.
Motion V. Goodwin 2nd L. Stephens
S. Burr-Y L. Stephens- Y V. Goodwin- Y P. Cotanche-Y R. H. Berry- Y
Approved 5/0

Financial Reports:

Motion to approve financials and pay all bills as presented.

Motion P. Cotanche 2nd S. Burr 5/0 Approved

Zoning Administrators Report- See notes regarding foreclosed property

Assessors Report- None

Committee Reports:

- **Planning Commission-** P. Cotanche presented summary.
- **Zoning Board of Appeals-** Summary was presented for April 30 meeting.
- **Road Committee-** Charlevoix County Road Commission will do township brining and shoulders this year. Afton stone will be going out to bid. A policy will be written regarding emergency situations that require brining.

- **Fire Department-** Gear to be purchased for six new members. The approximate cost is \$20,144.35.

Motion to support the equipment purchase recommended by the fire department.

Motion R. H. Berry 2nd L. Stephens

Approved 5/0

- **DDA-** no meeting
- **Park Committee-** R. H. Berry shared progress.

Correspondence- None

Public Comment- George L. said it is possible to contract for more lake patrol by sheriff. He also wants to be notified when plaque will be placed in the park so he can invite the scouts and some veterans.

Adjournment: 9:18pm