

**Melrose Township Board of Trustees Minutes  
July 14, 2015 7:00pm**

**Call to order 7:05 PM V. Goodwin called to order**  
**Present: V. Goodwin, L. Stephens, P. Cotanche, R. Hissong Berry**  
**Excused absence: S. Burr**  
**T. Mackie present as Deputy Treasurer**

**Approval of the Agenda**

**Amend the agenda by moving Lynx request to New Business, add under new business: West Street Rd. end and Mutual Aid with Hudson Twp.**  
**Motion to amend and approve the agenda with the additions of Lynx request, West St. and Hudson Twp. Mutual aid.**  
**Motion: P. Cotanche 2<sup>nd</sup> L. Stephens Approved 4/0**

**Approval of minutes from previous meetings**

- **June 9, 2015 Minutes – Amend to add note for public hearing on no wake zone. Motion to approve the minutes with the addition of Special meeting –Public Hearing for no wake zone. Motion: L. Stephens, 2<sup>nd</sup> P. Cotanche. Approved 4/0**
- **June 18, 2015 Special Road End Dock Agreement Motion to approve the minutes of the special meeting about Road End Dock Agreement . Motion: P. Cotanche, 2<sup>nd</sup> L. Stephens. Approved 4/0**

**Guest**

**G. Lasater presented an update on the non-motorized trail and yet another delay.**

**Old Business**

- **FOIA Policy Update**  
**Motion to contract with Young Graham E. firm to provide the FOIA policy and procedures updates as the new law requires.**  
**Motion: L. Stephens, 2<sup>nd</sup> V. Goodwin Approved 4/0**
- **Deed has come for property on North Shore Drive. Portion of Lot 010-750-054-00**
- **Fire Hall Apron-** still expect to accomplish this fall
- **Sewer System update:**  
**Freemeyer project**  
Signed the Freemeyer agreement. Construction should start this week.  
**Expansion has begun on the existing drainfield.**  
Attorneys have talked and it appears that the drainfield solution is acceptable, nothing in writing yet.
- **Water System update-**  
Received a communication from Mr. Hass today by email. It lists the assets to be included with the purchase. The information will be forwarded to our attorney for review and incorporated into the purchase agreement language.  
Should be ready to be signed soon.

## **New Business**

- **Library Board Appointment- Jed Bloch**  
Motion to appoint Jed Bloch to a 4 year term on the Library Board beginning July 1, 2015.  
Motion: P. Cotanche 2<sup>nd</sup> V. Goodwin approved 4/0
- **Lynx Network Group, Inc- Metro Act Permit**  
Resolution 2015-07-14-01 Lynx Right of Way  
Motion to approve the request for Right of Way /Resolution 2015-07-14-01  
Motion: V. Goodwin 2<sup>nd</sup> L. Stephens  
Roll Call Vote: L. Stephens-Y, V. Goodwin-Y, P. Cotanche-Y, R.H. Berry-Y  
Approved 4/0 S. Burr Excused absence
- **Hall Use Policy- change the requirement to take the trash**  
Motion to change the hall use policy by the elimination of the requirement to haul trash away but specify 2 large cans as limit without additional charges based upon the current rate on the fee schedule for trash at the transfer station.  
Motion: R. Hissong Berry 2<sup>nd</sup> P. Cotanche approved 4/0
- **West St Road End**  
Landscaping and signage is encroaching upon the public road end again.  
Motion to hire Ferguson Chamberlain to survey and mark the West Street Public Road End.  
Motion: R. H. Berry 2<sup>nd</sup> P. Cotanche approved 4/0
- **Hudson Township**  
Hudson Township requesting a mutual aid agreement for medical 1st Responder support.  
Motion to support the Fire Department recommendation to add medical support to the existing mutual aid agreement with Hudson Township.  
Motion: L. Stephens 2<sup>nd</sup> P. Cotanche approved 4/0  
A Letter of support to Hudson and 911 will be needed.

## **Financial Report**

Motion to approve financial reports and pay all bills as presented.  
Motion : L. Stephens 2<sup>nd</sup> P. Cotanche approved 4/0

- Need to review Building & Grounds Supplies account to confirm expenses are charged correctly; also Township Property.
- Concern labor costs are exceeding the budget. Put budget review on Aug. agenda.

**Zoning Administrator's Report** - See attached report

**Assessor's Report** S. Migda presented the general status of the Township Properties and the new State multipliers. Sales prices are increasing within our community and some new construction is happening.

**Township Maintenance Employee Report** None

## **Committee Reports**

- **Planning Commission** No Meeting

- **Zoning Board of Appeals** No meeting

- **Road Committee** E. Lee reported

Bid for Afton stone went out yesterday for road shoulder work.

We need to amend the budget to include the erosion control authorized last year but not completed until June 2015.

- **Fire Department** L. Stephens present the enclosed report

- **DDA-** Broc is working on funding for the streetscape/ road improvement/ infrastructure

Boat sign location is moving. 131- M75 location not feasible now.

Temporally located by boat launch parking lot.

### **Correspondence**

**Public Comment** called for. None

**Adjournment at 8:50pm**