

**Melrose Township Board of Trustees Minutes
August 11, 2015**

Call to order 7:02pm V. Goodwin called to order

Present: L. Stephens, S. Burr, V. Goodwin, R. Hissong Berry, P. Cotanche

Approval of the Agenda:

Motion to approve the agenda as presented.

Motion: P. Cotanche 2nd S. Burr Approved 5/0

Approval of minutes from previous meeting:

July 14, 2015

Motion to approve the minutes of July 14, 2015 as corrected to reflect Hudson Township's request for 1st Responder Service (not 2st).

Motion: S. Burr, 2nd L. Stephens Approved 5/0

Guest

Ben Borish- snowmobile trail update

Ben presented a map and summary of the project to this point.

After some discussion a number of questions need to be answered before moving ahead with the trail improvement. The trail will be on the September Agenda

Old Business

- **FOIA Policy** - Board received copies of the FOIA Policy provided by B. Graham with Melrose Township information included. To be reviewed for the September regular Board meeting.
- **Sewer Update**
Currently on hold, waiting to hear from C. Hopcraft. The buy sell agreement details are being worked on.
- **Water Update**
In today's mail the township received notice of a federal lawsuit filed by the Hass's.

New Business

- **Budget review** Rex has not been able to adjust the labor breakdown to reflect the park special projects vs. park maintenance. Place on September agenda.

Financial Report

Motion to approve reports as presented and pay all bills.

Motion: P. Cotanche 2nd S. Burr approved 5/0

Zoning Administrators Report

See enclosed report

Assessors Report no report

Committee Reports

- **Planning Commission** P. Cotanche presented a summary of the enclosed report.
- **Zoning Board of Appeals** no meeting
- **Road Committee** E. Lee reported

A couple of roads were brined in July.

The bid for road shoulder work has come in. Due to the price, we can seek to have South Shore shoulder done also.

Resolution 2015-08-11-02 approval of CCRC contract for shoulder work on River Road for \$10,089.00.

Motion: L. Stephens 2nd P. Cotanche

Roll call vote: S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y Approved 5/0

Motion to request CCRC explore shoulder work for South Shore with the contractor at the rate quoted in River Road bid (076.010-29 project)

Motion: L. Stephens 2nd S. Burr Approved 5/0

- **Park Committee**
New bench has arrived. Concern with a Bicycle group recently parking on the lawn at the park. Working to get the Merry-go-round repaired. County Rec. money will soon be official.
- **Fire Department**
L. Stephens presented summary of enclosed report.
This year's donation from the Frenzel family Trust has been used to purchase an AED Emergency Defibrillator – kit for the hall. Consensus is to install above the coffee pot in the main room.
- **DDA**
Performance Engineering – Streetscape cost
Motion to approve payment of \$20,000.00 from the DDA fund toward services rendered for the design of the Village streetscape.
Motion: L. Stephens 2nd P. Cotanche approved 5/0

Correspondence

Heal the Bear- clean-up Aug. 22

Walloon Junction Liquor License has been transferred to new owner

Health Department 2014 report to the Community

Special meeting scheduled for August 18, 2015 at 3:00pm for the purpose of employee review.

Public Comment

G. Lasater reported the cumulative cost for the Boyne City/ Charlevoix trail is large. So far it is for engineering and administrative work only. He is watching.

Adjournment 8:19pm