

Melrose Township Board of Trustees Meeting Minutes

September 8, 2015

Call to order 7:00pm

Present: S. Burr, V. Goodwin, P. Cotanche, L. Stephens and R. Hissong Berry

Approval of Agenda:

Motion to approve the amended agenda with the addition of letter from Linda Kadlec regarding Larson and Ecker Rd to New Business.

Motion P. Cotanche, 2nd S. Burr Approved 5/0

Approval of Minutes from Previous Meetings:

Motion to approve August 18, 2015 special meeting minutes:

Motion S. Burr, 2nd L. Stephens Approved 5/0

Motion to approve August 11, 2015 regular meeting minutes:

Motion P. s. Burr, 2nd P. Cotanche Approved 5/0

Guest: None

Old Business:

- FOIA Policy- Need to add to October agenda
- Sewer Update- Have not heard from Hopcraft.
- Water Update- We have a claim number. We are seeking to determine which court it will be heard in.
- Snowmobile Trail Update- Dean Hicks presented, new maps were shared and question answered from August meeting. There is a concern with the connection beyond Holmes Rd that snowmobiles will ruin the new pavement on Spring Brook. Looking into having it go out on Fraley Rd.

Motion to approve the proposed plan to use the old railroad grade as a groomed snowmobile trail to be reviewed after three snowmobile seasons.

Motion V. Goodwin 2nd P. Cotanche Approved 5/0

New Business:

- **Budget Review-** Need to amend budget of Local Road Fund. Add project carried from last year and Zoe St.
Motion to amend the Local Road Fund Budget to add Zoe St work and Lee St, Third St and Montague erosion control maintenance at a total of \$12,500.
Motion P. Cotanche 2nd L. Stephens Approved 5/0
- **Insurance renewal**
Motion to approve the insurance renewal and pay the premium of \$13,463 for the 2015-16 year.
Motion L. Stephens 2nd S. Burr Approved 5/0
- **Bear Hill Trail-** Opened and cleared.
- **Letter from L. Kadlec regarding Larson and Ecker Rd-** See letter requesting consideration of condition of Ecker and Larson roads. Explanation of gravel road maintenance. L. Kadlec in attendance.

Financial Reports:

Motion to approve financials and pay all bills as presented.

Motion s. Burr 2nd P. Cotanche 5/0 Approved

Zoning Administrators Report- See attached report.

Assessors Report- None

Employee Grounds Report- Rex shared report. Replaced sprinklers. First aid kits in truck and at transfer station. Volunteers from camp on Lake Louise worked in park. New signs are working well at transfer stations and park. Upcoming projects include pulling out dock, floors in restrooms and fixing merry go round. The truck has a manifold leak.

Committee Reports:

- **Planning Commission-** P. Cotanche presented summary.
- **Zoning Board of Appeals-** No meeting.
- **Road Committee-** Culvert replacement on Romanic and Bear River. Shoulder work to begin on 9/14.
- **Fire Department-** L. Stephens shared summary.
- **DDA-** no meeting
- **Park Committee-** R. H. Berry shared progress.

Correspondence- Chamber renewal on October agenda.

Public Comment

Adjournment: 8:20pm