

**Melrose Township Board of Trustees Minutes
October 13, 2015**

Call to order 7:00pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. H. Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: P. Cotanche, 2nd S. Burr Approved 5/0

Approval of minutes from previous meeting:

September 8, 2015 – Minutes were reviewed verbally.

Motion to approve the minutes of Sept. 8, 2015 Regular Board meeting as presented.

Motion: L. Stephens 2nd P. Cotanche approved 5/0

Guest

Audit Report Hill Schroderus & Co.

Alicia Deschermeier presented the printed Audit report. It was reported that the Township is in very good condition financially.

Old Business

- **FOIA Policy-**

Motion to approve the FOIA policy as presented with language added in the fee space to refer to the annual fee schedule for Melrose Township.

Motion: L. Stephens 2nd S. Burr Approved 5/0

- **Sewer Update**

A proposal for another location for the drainfield has numerous problems. We have not received a formal proposal for the location.

We have discovered the hold up on the reverter clause request- it had been included with the purchase request on Holmes Rd.. This is being corrected, J. Angle DNR office is working on this.

DEQ permit extension has been requested and granted.

A question was posed about hooking into the existing system. V. Goodwin noted these details are yet to be developed.

- **Water Update**

The Township has been officially served with a lawsuit from Dennis Hass and WLWS. Communication with the attorney provided by the insurance company is ongoing. Seeking to have the charges thrown out. Could take 6 months.

- **Snowmobile trail update- Broc met with Dean to review the trail location proposal**

The trimming along the rail road grade trail has been completed. A plan has been developed to establish a US131 crossing. The snowmobile club will bring in the final standard agreement for signing.

Motion to approve the use of the powerline easement for trail access on our property along US131 east and west sides (parcel ID 15-010-002-00).

Motion: S. Burr 2nd L. Stephens Approved 5/0

- **Bear Hill Trail map was distributed to Board members.**

New Business

- **Boyne Chamber Membership**

Motion to renew the Boyne Area Chamber of Commerce membership for another year with the effort to promote communication about our community.

Motion: L. Stephens, 2nd P. Cotanche approved 5/0

- **Newsletter ideas**
R.H. Berry reviewed topic ideas and proposal to do 2 pages front & back.
Motion to do 2 pages front and back for the winter 2015 newsletter.
Motion: S. Burr 2nd L. Stephens approved 5/0
- **TAP Grant – DDA**
Motion to approve Resolution 2015-10-13-01 Tap Grant Application. See included copy.
Motion: V. Goodwin 2nd P. Cotanche
Roll call: L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, P. Cotanche- Y, R.H. Berry-Y
Approved 5/0
- **Open house at the Bear River Health Center**
P. Cotanche attended the open house. It is very nicely done. They have created 37 jobs at this point.
- **Hall policy – use for profit/ fundraiser**
After discussion the consensus is to stay with current policy does not allow for profit / commercial gain activities.
- **Halloween hours - Same as previous years 5-8 PM consensus**
- **Employee file update- R.H. Berry presented the project to update employee files.**

Financial Report- see included reports

Motion to accept financials and pay all bills as presented.

Motion: P. Cotanche 2nd S. Burr Approved 5/0

Zoning Administrators Report

See included report

Assessors Report- no report

Employee Grounds Report- no report

Committee Reports

- **Planning Commission** P. Cotanche presented minute summary
- **Zoning Board of Appeals – no meeting**
- **Road Committee**

V. Goodwin shared the shoulder work progress- Springvale Rd., River Rd., South Shore and Bear River Rd. also possible Addis Rd. The budgeted amount is covering all of these improvements.

- **Park Committee** –The basketball court and pickle ball court are going in this fall.
B. Johnson presented an update of 2015 work and improvements.
Suggested that in budget planning the Township should consider planning to purchase a small tractor with mowing ability, brush hog, snowblower and leaf vacuum.
- **Fire Department**
See included report presented by L. Stephens
Breakfast will start Nov. 21, 2015
- **DDA next meeting Oct. 29**

Correspondence

CCMTA chapter meeting 10/26/2015
Topic Protecting Water Quality- Tipp of the Mitt
Evangeline Township Hosting

Public Comment

G. Lasater shared concern with Lansing taking away local control. Newest effort is local input on speed limits.
P. Cotanche visited 4th street road end and shared her observations concerning the new public dock and overall site.

Adjournment

8:48 pm