

**Melrose Township Board of Trustees Minutes
November 10, 2015**

Call to order 7:00pm V. Goodwin

Present: L. Stephens, P. Cotanche, V. Goodwin, R. Hissong Berry
Deputy Treasurer –T. Mackie
Excused absence S. Burr

Approval of the Agenda

Motion to approve agenda as presented.
Motion: L. Stephens, 2nd P. Cotanche Approved 4/0

Approval of minutes from previous meeting:

October 13, 2015

Motion to approve the minutes of October 13, 2015 as presented.
Motion: P. Cotanche 2nd L. Stephens approved 4/0

Guest

Old Business

- **Sewer Update**
Mr. J. Farner to be connected to SKU utility for sewer at this time.
The State to redo reverter clause at a meeting on Dec. 19th.
By spring start construction
- **Water Update**
County Prosecutor has filed suit. Gale Charbonneau has filed suit also.
- **Snowmobile trail update** progress is happening

New Business

- **Charlevoix County Park Millage Appropriation Contract**
V. Goodwin will sign so it can be returned ASAP.
- **Fire Hall Apron**
Motion to approve bid from Thayer Masonry to replace the apron on the building front.
Motion: L. Stephens 2nd P. Cotanche approved 4/0
- **Dawn Tillotson Day and plaque**
Motion to declare November 17, 2015 as Dawn Tillotson Day in honor of her 100th birthday.
Motion: P. Cotanche 2nd L Stephens approved 4/0
- **Sherriff report on Walloon Lake patrol**
Reviewed the summary of coverage on the lake, warnings issued and citations over the last 5 years.
- **Employee reviews**
As decided in August the Board will meet to conduct employee reviews for our 3 part time employees.
Special meeting scheduled Dec. 1, 2015 at 7:00pm for the purpose of employee review.
Will seek forms to use from MTA
- **Boat Launch Commercial Users- paid / not paid**
Some of the Commercial users have not responded to the September letter about use of the launch facility. After discussion it is consensus to send a complete copy of the ordinance with a letter to indicate that the legal step of citation issuance will be taken for failure to respond.

Financial Report

Motion to approve financial reports and pay all bills as presented.

Motion: P. Cotanche 2nd V. Goodwin approved 4/0

Motion to approve the purchase of a 970 CFM blower from Meyer Hardware in Petoskey for \$475.56.

Motion V. Goodwin 2nd P. Cotanche approved 4/0

Motion to approve the purchase of 2 playground equipment pieces as recommended by the park committee.

Motion: R. H. Berry 2nd P. Cotanche approved 4/0

Zoning Administrators Report See enclosed report

Assessors Report no report

Employee Grounds Report no report

Committee Reports

- **Planning Commission** no Oct. meeting
- **Zoning Board of Appeals** no meeting
- **Road Committee**

E. Lee reported things have been wrapping up for the season.

- **Park Committee** – playground equipment purchase recommendation
- **Fire Department** L. Stephens present the included report.

Note was made that the Fire Department dock needs to be replaced for next year.

- **DDA** no meeting

Correspondence none

Public Comment Charlevoix County MTA meeting will be here on Nov. 30, 2015 7:00pm

Adjournment 8:20 pm