

## Melrose Township Board of Trustees Meeting Minutes

December 8, 2015

**Call to order** 7:00pm

**Present:** S. Burr, V. Goodwin, P. Cotanche, L. Stephens and R. Hissong Berry

### **Approval of Agenda:**

Motion to approve the agenda as amended to add dock, two guests, and deletion of DDA street scape.

Motion S. Burr, 2<sup>nd</sup> P. Cotanche Approved 5/0

### **Approval of Minutes from Previous Meetings:**

Motion to approve December 1, 2015 special meeting minutes:

Motion P. Cotanche, 2<sup>nd</sup> L. Stephens Approved 5/0

Motion to approve November 10, 2015 regular meeting minutes:

Motion S. Burr, 2<sup>nd</sup> P. Cotanche Approved 5/0

### **Guest:**

Sandra E. Prichard had questions about correcting an assessing error. She was advised to attend the Board of Review.

George Lasater discussed the dedication of the veterans' monument in the park with the Boy Scouts in the spring.

### **Old Business:**

- Sewer Update-The State has held meetings about the deed restriction but no letter received yet. The process for a bid for the connection of Mr. Farnar to SKU sewer system was interrupted by WLW System contacting the DEQ with concerns to be addressed. Motion to approve contract with Matt's Underground pending the outcome of DEQ conference calling regarding jurisdiction of project. Motion V. Goodwin 2<sup>nd</sup> P. Cotanche Approved 5/0
- Water Update- All attorneys waiting for outcome of prosecutor hearing.
- Snowmobile Trail Update- Trail is ready to go and signs will be put up along the park boundary.
- Park Courts – have been installed

**New Business:**

- **Park Budget-**  
Motion to amend the budget to reflect the additional revenue from the Recreation Fund and donations and the expenses for the pickle ball court and basketball court.  
Motion R. H. Berry 2<sup>nd</sup> V. Goodwin Approved 5/0
- **Park Grant Request for 2016** discussed applying for the grid system on the beach to make it easier to cross the sand to the grass area.
- **Emmet County EMS** – Larry Hansen made presentation. Emmet Co. took over Allied EMS territory. ¼ Mill is paid in Emmet Co. Fee structure has not been developed yet.
- **Fire Department Dock** – dock donated to fire department by Mr. Peck. Question came up over who actually owns the dock. L. Stephens is looking into the issue.

**Financial Reports:**

Motion to approve financials and pay all bills as presented.

Motion P. Cotanche 2<sup>nd</sup> S. Burr 5/0 Approved

**Zoning Administrators Report-** None

**Assessors Report-** See attached report.

**Employee Grounds Report-** None

**Committee Reports:**

- **Planning Commission-** P. Cotanche presented summary of meeting minutes.
- **Zoning Board of Appeals-** No meeting.
- **Road Committee-** Requested estimate for 2016 project from the CCRC before Budget Planning. The project includes Country Club Shores and uphill on North Shore and Country Club Rd.
- **Fire Department-** L. Stephens shared summary of attached report.
- **DDA-** no meeting
- **Park Committee-**

**Correspondence-** None

**Public Comment -** None

**Adjournment:** 8:44pm