

**Melrose Township Board of Trustees Minutes  
March 15, 2016**

**Call to order** 7:00pm V. Goodwin called to order  
Present: V. Goodwin, S. Burr, P. Cotanche, R. Hissong Berry  
Absent: L. Stephens

**Approval of the Agenda**

Motion to approve the agenda as presented.  
Motion: P. Cotanche 2<sup>nd</sup> S. Burr Approved 4/0

**Approval of minutes from previous meeting:**

**February 9, 2016**

Motion to approve the minutes of February 9, 2016 as presented.  
Motion: S. Burr 2<sup>nd</sup> P. Cotanche Approved 4/0

**Guest** None

**Old Business**

- **Sewer Update** Farner line is hooked-up. A new FOIA request has been filed and complied with. The latest request is also an ongoing FOIA request for future communications regarding the sewer system for the next 6 months.
- **Water Update** Our attorney is filing summary judgement with prejudice. All the citizens have already been dropped from the case.
- **Hall key/ lock update** working on pricing
- **Street Scape update** Working on the financing- 2.49% interest rate, Ben Borish reported. DDA resolution will be ready for April meeting.

**New Business**

- **Purchase Agreement for Sewer System**  
See the attached Purchase agreement .  
Resolution to accept the Agreement for Purchase of Real Estate and Business Assets of SKU utilities 2016-03-15-01.  
Motion to adopt the resolution 2016-03-15-01 Purchase of SKU Utilities  
Resolution: V. Goodwin 2<sup>nd</sup>: P. Cotanche  
Roll Call Vote: V. Goodwin-Y, S. Burr-Y, P. Cotanche-Y, R. Hissong Berry-Y L. Stephens-absent 4/0 approved
- **Resolution for Bond Proposal for Sewer System** ( see attached) 2016-03-15-02  
Resolution to approve the Sewer Bond Proposal as presented.  
Motion to adopt the resolution 2016-03-15-02 for Sewer Bond Proposal. : V. Goodwin 2<sup>nd</sup> S. Burr  
Roll Call: V. Goodwin-Y, S. Burr-Y, P. Cotanche-Y, R. Hissong Berry-Y , L. Stephens- absent  
Approved 4/0
- **Emmet County EMS - Marty Krupa**  
Mr. Krupa did not attend. A representative attended and shared that it looks like Emmet Co. will be looking for the equivalent of ¼ mill in funding.  
After discussion it was determined that the Supervisor will arrange a sit down meeting to develop a plan for all services and details that will then be presented to the board.
- **Website Options**  
Change being implemented by Charlevoix County will require the Township to establish our own Website. The option created by the new County provider will be an option to maintain the web presence at this time.  
Motion to move forward with the county recommendation for the website development and services.

Motion: V. Goodwin 2<sup>nd</sup> P. Cotanche Approved 4/0  
**Financial Report** ( see attached reports)  
Motion to accept financials as presented and pay all bills.  
Motion: P. Cotanche 2<sup>nd</sup> S. Burr Approved 4/0

**Zoning Administrators Report** See included report

**Assessors Report** None

**Employee Grounds Report** None

**Committee Reports**

- **Planning Commission** No meeting
- **Zoning Board of Appeals** No meeting
- **Road Committee**  
Estimates for Country Club Shores project were reviewed. Also options for cutting the Hill differently and doing surface of North Shore to Whitfield View also Afton stone on Country Club. More details to be reviewed during budget planning.
- **Park Committee** No meeting
- **Fire Department** See included report
- **DDA** next meeting April 11, 2016

**Correspondence** Great Lakes Energy will be trimming lines this summer

**Public Comment** called for none shared

**Adjournment 8:07pm**

**NOTICE OF INTENT RESOLUTION  
SEWAGE DISPOSAL SYSTEM REVENUE BONDS**

TOWNSHIP OF MELROSE  
COUNTY OF CHARLEVOIX, STATE OF MICHIGAN

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Minutes of a regular meeting of the Township Board of the Township of Melrose, County of Charlevoix, State of Michigan, held on the 15th day of March, 2016 at 7:00 p.m., Eastern Time.

PRESENT: Members V. Goodwin, S. Burr, P. Cotanche, R. Hissong Berry

ABSENT: Members L. Stephens

The following preamble and resolution were offered by Member V. Goodwin and supported by Member S. Burr :

WHEREAS, the Township of Melrose, County of Charlevoix, State of Michigan (the "Township") intends to issue and sell bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000) for the purpose of paying part of the cost of acquiring, constructing, furnishing and equipping a sanitary sewage collection and treatment system, including collection system, force main, pump station and treatment facility improvements, together with any related sites, structures, equipment, appurtenances and attachments (the "Project"); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended; and

WHEREAS, the Township intends at this time to state its intentions to be reimbursed from proceeds of the bonds for any expenditures undertaken by the Township for the Project prior to issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in the *Petoskey News Review*, a newspaper of general circulation in the Township.
2. The notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the form appearing at Appendix A attached hereto.
3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the Sewage Disposal System's users and the electors residing in the boundaries of the Township of this Township's intent to issue the bonds, the purpose of the bonds, the security for the bonds and the right of referendum relating

thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The Township makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the Township reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the Township.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were paid subsequent to sixty (60) days prior to the date hereof or which will be paid prior to the issuance of the bonds from the general fund of the Township.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$850,000.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

AYES: Members S. Burr-Y, P. Contanche-Y, V. Goodwin-Y, R. Hissong Berry-Y

NAYS: Members None

RESOLUTION DECLARED ADOPTED.

Robin Hissong Berry  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Melrose, County of Charlevoix, State of Michigan, at a special meeting held on March 15, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Robin Hissong Berry  
Township Clerk

## APPENDIX A

### **NOTICE TO TAXPAYERS AND ELECTORS OF THE TOWNSHIP OF MELROSE AND THE PROPOSED USERS OF THE TOWNSHIP'S SEWAGE DISPOSAL SYSTEM OF INTENT TO ISSUE REVENUE BONDS PAYABLE FROM THE REVENUES OF THE SEWAGE DISPOSAL SYSTEM AND THE RIGHT OF REFERENDUM RELATING THERETO**

PLEASE TAKE NOTICE that the Township of Melrose, County of Charlevoix, State of Michigan (the "Township"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Eight Hundred Fifty Thousand Dollars (\$850,000), for the purpose of paying part of the cost of acquiring, constructing, furnishing and equipping a sanitary sewage collection and treatment system, including collection system, force main, pump station and treatment facility improvements, together with any related sites, structures, equipment, appurtenances and attachments.

#### SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the Township from the operations of the Sewage Disposal System. Said revenues will consist of rates and charges that may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds and to pay other obligations of the system.

#### BOND DETAILS

Said bonds will mature in annual installments not to exceed forty (40) in number, with interest rates to be determined at sale but in no event to exceed such rates as may be permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

#### RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP IS FILED WITH THE TOWNSHIP CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Robin Hissong Berry,  
Township Clerk  
Township of Melrose