

**Melrose Township Board of Trustees Approved Minutes
June 14, 2016**

Call to order: V. Goodwin called the meeting to order at 7:01 PM

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, and R. Hissong Berry.

Approval of the Agenda:

Motion to approve the agenda as presented.

Motion: L. Stephens; 2nd P. Cotanche. Approved 5/0

Approval of minutes from previous meetings:

May 10, 2016 Regular Meeting

Motion to approve minutes of the May 10, 2016 regular meeting as presented.

Motion: P. Cotanche; 2nd S. Burr. Approved 5/0

May 16, 2016 Special meeting – Street scape bids

Motion to approve minutes of the May 16, 2016 special Board meeting as presented.

Motion: L. Stephens; 2nd P. Cotanche. Approved 5/0

Guest

- **George Petitejean- Springbrook Association President**

Presented concerns the Springbrook Association members have concerning the roads. First, the speed limit on Springvale Road within the area of the Association. They questioned how the limit is set and what can be done to lower it. They will make a written request to the Township Board. The Board will contact MDOT and request a speed study be performed. The Township has no authority over speed limits.

Second, a storm water problem on Hillview Road and a ditch along Springvale Road. Mike Skop of the Charlevoix County Road Commission has been working on possible solutions. The residents on this road should meet with the CCRC to determine the best way to fix these water issues. The Association will contact Mike to arrange this meeting.

- **Marty Krupa Emmet County EMS program**

Marty Krupa, and other representatives from Emmet County, shared goals and other processes for ambulance funding.

The current ambulance boundary lines were discussed and concern shared that Springbrook Association should be served by Emmet County as a faster response time is available. The Township has the authority to set these service boundaries.

Lyon Stephens will work with all concerned parties to bring a service boundary recommendation to the next Board meeting.

Vern Goodwin will explore ballot language for the November election that will ask voters to approve a ¼ mill Emergency Services fund.

Old Business

- **Sewer Update**
The state has approved our land transfer application for 5 acres free from all deed restrictions. The project is ready to release for bids.
- **Water Update**
The next court date is coming up soon and we should know something then.
- **Street Scape update**
The project is moving ahead. We ran into some issues on Windsor Street that will increase the cost, but discovered a savings with the sewer line that may offset this increase.
- **Web Page Status- new address**
Tom Mackie reported on progress with our new web site.
The web address is www.melrosetwp.org.
- **Fire hall apron - Back fill around new apron?**
The Fire Department will lead this project to fill the area next to the new concrete apron with Afton stone

New Business

- **Flywheeler mass gathering permit**
Motion to approve the Flywheeler's Mass Gathering Permit as recommended by the Planning Commission.
Motion: R. Hissong Berry; 2nd S. Burr. Approved 5/0
- **Building payment - Extra principal payment**
Motion to approve an extra principal payment of \$20,000.00 on the building debt.
Motion: L. Stephens; 2nd S. Burr. Approved 5/0
- **Election Commission meeting schedule date**
Must meet between June 23rd and July 12th.

Financial Report

Motion to accept the financial reports as presented and pay all bills.
Motion: L. Stephens; 2nd S. Burr. Approved 5/0

Zoning Administrators Report - see included report

Assessors Report - None

Employee Grounds Report - None

Committee Reports

- **Planning Commission** – P. Cotanche presented a summary of the May 23rd meeting where they worked on transitional zone language.
- **Zoning Board of Appeals** – E. Lee reported on their meeting of May 11th. The ZBA approved a request to join two cottages with a porch and roof on Windsor Street.

- **Road Committee** – E. Lee reported the earlier road brining may not have been adequate. We identified roads that will be important to do again.
- **Park Committee** – No report
- **Fire Department** – L. Stephens provided a report summary and requested a conditional appointment to the department until their next meeting when they can follow the usual process of voting to recommend a new member appointment.

Motion to approve a conditional hiring of Matt Robinson as a medic with the Fire Department pending confirmation by the Fire Department.

- **DDA** – The DDA met on June 7th and reviewed the Street scape project. The sailboat sign should be installed soon. They also worked on promotional material to promote the downtown area.

Correspondence - None

Public Comment - Called for with none offered.

Adjournment at 9:12 PM