

**Melrose Township Board of Trustees Approved Minutes
July 12, 2016**

Call to order: 7:02 pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. Hissong Berry

Approval of the Agenda:

Motion to approve the agenda with the additions of G. Lasater under guest, the Fire Truck bids under fire report, and combining the sewer update with the Sewer Bid opening.

Motion: S. Burr 2nd P. Cotanche 5/0 approved

Approval of Minutes from previous meeting:

June 14, 2016 meeting:

Motion to approve the minutes of the June 14, 2016 meeting as presented.

Motion: P. Cotanche 2nd S. Burr 5/0 approved

Guest

- **Grenetta Thomassey, Tipp of the Mitt Septic code project:**
Presented copies of the 'The Septic Question 2016 project report'. Shared a summary of the project and how the townships and counties may use the information.
- **Pam Roude Celebrate Walloon in the park:**
Shared the event poster and requested Board support of the 2016 Celebrate Walloon Event in the Township Park on July 30, 2016.
Motion to approve the Celebrate Walloon event use of the Township Park on July 30, 2016.
Motion: P. Cotanche 2nd S. Burr 5/0 approved
- **George Lasater:**
Presented the new Brochure the county has printed as a marketing tool.

Old Business

- **Sewer Update:** moved to new business with Sewer Bid
- **Water Update:** Water testing has been done by WLWS and others. Some concerns have turned up. The results are being shared with the DEQ. The township will continue testing the quality more regularly due to concerns for high quality water in the community.
Also the township is responding to the DEQ permit application that has been submitted by WLWS for work planned in the village area.
- **Street Scape update:**
Working to be completed by Friday of this week. Vern and Aaron reviewed the project area today.
- **Web Page Status- new address:** Still working to fine tune the site. It is up and running.

New Business

- **Sewer Bid opening- recommendations/ sewer update:**
The bids were opened at noon today. A tabulation sheet was distributed. A recommendation will be coming soon.
- **Quit Claim Deed for Sewer/Drain field:**
The Quit claim deed is done. Ready to be mailed to the State with payment for the 5 Acres that will be the site of the drainfield system.
Motion to approve the Quit Claim Deed for the 5 acre piece to the State of Michigan, which allows the State to remove the deed restrictions and sell it back to the Township

for the price of \$20,650 (fair market value) and to complete this purchase by making the payment.

Motion: V. Goodwin 2nd P. Cotanche

Rollcall vote: V. Goodwin-Y, P. Cotanche-Y, L. Stephens-Y, S. Burr-Y,
R. Hissong Berry-Y Approve 5/0

- **Ambulance millage:**

Reviewed the proposed service district map for the Emmet County and Boyne Ambulance services for Melrose Township coverage. Discussed the need for stable funding for this essential community service.

Motion by L. Stephens, seconded by S. Burr, to approve the ballot language attached to these minutes, to submit the proposal to the electors at the November 8, 2016 general election, and to certify the ballot language to the Township Clerk and County Clerk as required by law.

Roll call vote: L. Stephens-Y, S. Burr-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y approved 5/0

- **Library Board appointment:**

Motion to approve the recommendation of the Crooked Tree District Library Board to appoint Chris Voran to the Library Board to a four year term beginning July 1, 2016.

Motion: R. Hissong Berry 2nd P. Cotanche Approved 5/0

- **New insurance policy and premium:**

Board has received copies of the policy. It will be an action item on August 9, 2016 agenda.

- **M-75 North guardrail and fence at beach area by MDOT:**

The Township has been notified by MDOT of the planned changes to the guardrails/fencing at the beach along M-75 North. Photos of the design were reviewed. MDOT will be doing the project, covering the cost and the future maintenance of the fence.

- **Ash interment price for fee schedule:**

Motion to amend the 2016 Fee Schedule to add interment of Cremains (Ashes) for a charge of \$75.

Motion: L. Stephens 2nd S. Burr approved 5/0

- **Master House property:**

Motion to explore the purchase of the Master House property.

Motion: V. Goodwin 2nd L. Stephens Approved 5/0

Treasurer S. Burr will research.

Financial Report:

Motion to accept the financial reports as presented and pay all bills.

Motion L. Stephens, 2nd P. Cotanche Approved 5/0

Zoning Administrators Report: (see included report)

Assessors Report: None

Employee Grounds Report: None

Committee Reports

- **Planning Commission:** P. Cotanche presented summary of their meeting.
- **Zoning Board of Appeals:** no meeting
- **Road Committee:** not much happening right now. Brining is done.

- **Park Committee:** Basketball court project is nearly complete
- **Fire Department:** See included report
L. Stephens shared the department report.
He presented the fire truck bid summary information, pointing out the differences in the bids.
Motion to approve the Fire Department recommendation to order the new truck from Spencer Manufacturing for a price of \$254,404.00.
Motion: L. Stephens 2nd S. Burr Approved 5/0
- **DDA:** no meeting

Correspondence

Public Comment- called for none

Adjournment 8:57pm

MELROSE TOWNSHIP

Proposal For Ambulance Millage

This proposal will permit the Township to levy up to .25 mills for the purpose of providing funds for ambulance services.

Shall the limitation on the amount of ad valorem taxes which may be levied by the Township of Melrose, Charlevoix County, Michigan, against taxable property in the Township be increased by up to .25 mills (\$.25 per \$1,000 of taxable value) for a period of four (4) years, 2016 through 2019, inclusive, for the purpose of providing funds for ambulance services, and shall the Township levy such millage for this purpose? If approved and levied in its entirety, this millage would raise an estimated \$36,152 for the Township when first levied in 2016.

Yes

No