

**Melrose Township Board of Trustees Approved Minutes
August 9, 2016**

Call to order 7:01 pm V. Goodwin called to order

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: L. Stephens 2nd : P. Cotanche Approved 5/0

Approval of minutes from previous meeting:

July 12, 2016 meeting

Motion to approve minutes of the July 12, 2016 meeting as presented.

Motion: P. Cotanche 2nd S. Burr Approved 5/0

Guest

- **G. Lasater** Is working on the History of Township names, he is looking for information.

Old Business

- **Sewer Update**

Deed registered

Bid recommendation

Resolution 2016-08-09-02 Sewer Bid Award see included resolution

Motion: L. Stephens, Second P. Cotanche

Roll call vote: L. Stephens-Y, S. Burr-Y, P. Cotanche-Y, V. Goodwin-Y, R. H. Berry-Y

Approved 5/0

In the final stages of USDA closing. Discussion of budget details

Motion to make necessary adjustments for the deobligations on the budget for the Sewer Loan.

Motion: S. Burr 2nd L. Stephens Approved 5/0

Need to schedule a special meeting with J. Borisch for purchase of SKU Utilities.

Possible 8/23 or 8/25

- **Water Update**

Case is still pending.

Additional water testing is being done at our locations.

The Township Attorney is drafting a letter to DEQ expressing concerns about the water system.

- **Street Scape update**

Aaron from Performance Eng. Discussed the final phase of our street scape project that includes the lights, sidewalks and landscaping. CCRC will supervise this part. Our share will be approximately \$202,000.

- **Masters House property** Still watching for it to be available for purchase.

New Business

- **Ambulance millage- promotion plan**

Lyon and Robin will work on a flyer to distribute. Word of mouth works the best.

- **New insurance policy and premium- renewal**

Motion to approve the renewal of EMC as our insurance provider.

Motion: S. Burr 2nd P. Cotanche Approved 5/0

- **M-75 North guardrail and fence at beach area MDOT**

Resolution 2016-0809-01 Beach Guardrail MDOT solution opposition.

Motion: S. Burr 2nd P. Cotanche

Roll call vote: S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y Approved 5/0

- **Fuel Credit Card**
Motion to change our fuel provider, and associated charge account to Blarney Castle.
Motion: S. Burr 2nd L. Stephens Approved 5/0
- **Speed study at Springbrook** request has been made with the Road Commission
- **US131 Corridor PR campaign development**
R. Berry shared where the group is on the project.
- **Deputy Clerk position-**
K. Vieu has expressed desire to retire. Leslie Cox-Bourassa has volunteered to serve.
This is an appointed position so the Clerk can make the changes.

Financial Report

Motion to pay all bills as presented and accept the reports as presented.
Motion: L. Stephens, 2nd S. Burr Approved 5/0

Zoning Administrators Report (see included report)

Assessors Report no report

Employee Grounds Report

Rex shared the projects completed and highlighted things to do yet.
Cemetery- Tree removal & trimming, possible stump grinding. Need metal detector for finding the site markers.
Boat launch dock bumpers problem with supply will go with single bumpers.
Transfer station- efforts to reduce cost and charge accurate fees.
Tractor has a small hydraulic leak that needs repair.

Committee Reports

- **Planning Commission** P. Cotanche presented summary of enclosed report
- **Zoning Board of Appeals No meeting**
- **Road Committee**
Any dust complaints? None
Road projects will start after Labor Day
- **Park Committee**
Things are looking great.
- **Fire Department** L. Stephens presented enclosed report. Several Department members visited Spencer Manufacturing for a pre-construction meeting on our new truck.
- **DDA no meeting**

Correspondence

MTA on the Road Training registration is due by end of the month
NLEA lunch invitation for Thursday
Charlevoix County Chapter of MTA meeting here 8/29

Public Comment Call for

Representative from Matt's Underground Utility Construction said Thank-you for the sewer project contract award.

Adjournment 9:01pm