

**Melrose Township Board of Trustees Minutes  
October 11, 2016**

**Call to order** 7:00pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, R. Hissong Berry, L. Stephens, P. Cotanche

**Approval of the Agenda**

Motion to approve the agenda as amended to add a Planning Commission appointment under New Business.

Motion: L. Stephens 2nd V. Goodwin approved 5/0

**Approval of minutes from previous meeting:**

**September 13, 2016 regular meeting**

Motion to approve the minutes of September 13, 2016 as presented.

Motion: S. Burr 2nd L. Stephens approved 5/0

**Guest**

- **Michael Pavorsky- Dog Park Concept**  
Presented the interest in our community to provide a fenced park for dog owners to exercise their pets off leash. Michael and his neighbor talked about support and their willingness to work on efforts to create a committee and to work on the project.  
Discussion supported the establishment of a Dog Park Committee in Melrose Twp.
- **George Lasater** - The dog park proposal would be a good idea for the recreation project County funding.

**Old Business**

- **Sewer Update** Tree clearing has been done. Ready to start boring- first draw on the loan is in the bank now.
- **Water Update**  
Letter from WLWS requiring the Park drinking fountain to be on a separate meter.  
Motion to authorize V. Goodwin to contact township attorney regarding WLWS requirement for the Park drinking fountain to be metered separately from the Park Restroom building.  
Motion: R. Hissong Berry 2<sup>nd</sup> S. Burr approved 5/0  
Also there is concern with inspection of the recent work that has been done by the WLWS. Questions about who and when the inspections have been done.
- **Street Scape update**  
Street lamp posts are in the ground. Some sidewalk forms are in.  
Elmer's has not addressed problems that need to be corrected. Will begin to apply penalties if not corrected.
- **Masters House property** still checking on the listing

**New Business**

- **Consumers Power Resolution 2016-10-11-01 see included Resolution**  
Motion to approve Resolution 2016-10-11-01 Consumers Power Street Lighting agreement.  
Motion: S. Burr 2nd L. Stephens  
Rollcall vote: P. Cotanche-Y, L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, R. Hissong Berry -Y Approved 5/0

- **Fire Hydrant Compliance testing**  
L. Stephens wants to research standards & common testing for flow rate & hydrant operation.  
Concern we are paying for service that may not be available.  
Motion to authorize L. Stephens to research the standards and testing for water system hydrants and report back to the Township Board.  
Motion: V. Goodwin 2nd S. Burr Approved 5/0
- **Planning Commission Appointment**  
Motion to appoint Sue Barr to fill the vacancy on the Melrose Township Planning Commission.  
Motion: V. Goodwin 2<sup>nd</sup> P. Cotanche approved 5/0

### **Financial Report**

Motion to accept reports as presented and pay all bills.  
Motion: L. Stephens 2<sup>nd</sup> S. Burr approved 5/0

**Zoning Administrators Report** (see included report)

**Assessors Report** none

**Employee Grounds Report** none

### **Committee Reports**

- **Planning Commission**  
P. Cotanche shared summary of P. C. meeting.  
They heard a presentation of a pocket neighborhood concept for the village.
- **Zoning Board of Appeals** no meeting
- **Road Committee** E. Lee shared observed status of the road project. Concerned that Monday with good weather no one was working. Afton stone portion is good. Concern about the US131 end of the road, will a talk with CCRC
- **Park Committee** none
- **Fire Department** Oct 13 there will be a department open house. Department Holiday party Dec. 10<sup>th</sup>. Saturday Breakfast will begin Nov. 12, 2016. Will provide information for the newsletter by early Nov.
- **DDA** no meeting

**Correspondence** none

**Public Comment** called for none

**Adjournment 8:25 pm**