

**Melrose Township Board of Trustees Minutes  
March 14, 2017 7:00pm**

**Call to order V. Goodwin called to order 7:07pm**

Present: V. Goodwin, L. Stephens, S. Burr, P. Cotanche, R. Hissong Berry

**Approval of the Agenda**

Motion to approve the amended agenda with the addition of D. Oldham , deputy clerk appointment under new business.

Motion: P. Cotanche, 2<sup>nd</sup> L. Stephens Approved 5/0

**Approval of minutes from previous meeting:**

**Minutes of February 14, 2017 regular meeting**

Motion to approve the minutes of February 14, 2017 as presented.

Motion: S. Burr, 2<sup>nd</sup> L. Stephens Approved 5/0

**Guest**

- None

**Old Business**

- **Sewer Update** see included report  
Nordman presented report on operation of the sewer system.  
The notice that included explanation and invoice for tap in fees has gone out to the West Street Group.
- **Water Update**  
The fountain in the park, due to WLWS notice that the fountain will need its own meter per their tariff ,we may have to work out a different option for connection of fountain service.
- **Street Scape update**  
Working on Elmer's fixes.  
Crosswalk markings will be done this spring.
- **Masters House property** No action
- **Emmet County Ambulance Service Resolution** No response from Emmet Co. about our contract proposal .
- **Audit Appointment**  
Motion to accept Hill Schroderus & Co. proposal for conducting the Township Audit.  
Motion: L. Stephens 2<sup>nd</sup> S. Burr Approved 5/0

**New Business**

- **DNR Land Application for Holms Rd. Property**  
Resolution #2017-03-14-01 DNR State Land for Public Purposes- sewer site. ( see included resolution)  
Resolution offered by : V. Goodwin 2<sup>nd</sup> L. Stephens  
Roll call vote: S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y Approved 5/0
- **NLEA Recreation Plan Updated production proposal** shared proposal no action
- **Consumers Power Street light upgrades**  
Motion to approve the option to upgrade 32 current Mercury Vapor Cobrahead street light fixtures to LED fixtures, contract will be provided by Consumers Power for approval.  
Motion: V. Goodwin 2<sup>nd</sup> L. Stephens Approved 5/0
- **New Deputy Clerk**  
L. Cox-Bourassa has resigned as Deputy Clerk effective Feb. 1, 2017

Motion to recognize the appointment of Dorothy Oldham to the position of Deputy Clerk.  
Motion: R. Hissong Berry 2<sup>nd</sup> V. Goodwin approved 5/0

### **Financial Report**

- **General fund reports**
- **Sewer fund reports**  
Motion to approve the financial reports as presented and pay all bills.  
Approved 5/0

### **Zoning Administrators Report ( see included report)**

**Assessors Report** Board of Review has been busy.

**Employee Grounds Report** None

### **Committee Reports**

- **Planning Commission** No meeting
- **Zoning Board of Appeals** No Meeting
- **Road Committee** No report
- **Park Committee** No meeting
- **Fire Department** L. Stephens presented the included report.
- **DDA** Met in February reviewed the budget updates and elected officers.

### **Correspondence**

Information from Volunteer Energy, a company that offers natural gas in competition to DTE.

Information for Local Government Summit on April 7, 2017

**Public Comment** Called for with none offered

**Adjournment** 8:32pm

**Resolution#** 2017-03-14-01      Date: March 14, 2017

**Resolution**    DNR State Land for Public Purposes – sewer site

**Whereas**, Act 451, P.A. 1994, as amended, provides for the conveyance of State-owned tax-reverted lands to municipal units for public purposes, and

**Whereas**, such lands are under the jurisdiction of the State of Michigan, Department of Natural Resources and are available for acquisition under the provisions of the above mentioned act 15-10-22-004-00 Mel 306 CRN1/2ofNW1/4Sec.22T33N.R5WA80, and

**Now, Therefore, be it resolved** that the Melrose Township Board is authorized to make application to the State of Michigan, Department of Natural Resources, Real Estate Services conveyance of said land to the Melrose Township for a nominal fee as set by the Department of Natural , and

**Further be it resolved** that Melrose Township Board shall set up necessary procedures and controls to provide for the proper distribution for funds arising from the subsequent sale of the acquired property in conformity with the above mentioned acts.

The foregoing resolution offered by Board Member V. Goodwin and supported by Board Member L. Stephens .

Roll call vote: S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y

Upon roll call vote, the following voted **“Aye” : 5**  
**“Nay” : 0**

The Supervisor declared the resolution adopted.

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Melrose Township Clerk

### **Certificate**

I, Robin Hissong Berry, the duly elected and acting Clerk of Melrose Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on March 14, 2017 , at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Robin Hissong Berry  
Melrose Township Clerk