

Melrose Township Board of Trustees Minutes

June 13, 2017 7:00pm

Call to order 7:02pm. V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. Hissong Berry

Approval of the Agenda

Motion to amend agenda by adding test well permit and MDOT wasteful spending to new business.

Motioned by P. Cotanche, seconded by S. Burr. Approved 5/0.

Approval of minutes from previous meeting:

Minutes of May 9, 2017 regular meeting

Motion to approve the minutes of 5/9/2017 as presented at regular board meeting.

Motioned by L. Stephens, seconded by P. Cotanche. Approved 5/0.

Guest

- **G. Lasater** – reported no news.

Old Business

- **Sewer Update**

All on West St. is connected and working. Park connected 5/29. A. Nordman, Performance Engineering, presented reports and summary.

- **Water Update**

New Tariff was reviewed

- **Street Scape update**

Curb is poured, almost done.

- **Masters House property**

Adjourned again

- **Emmet County Ambulance Service Resolution**

Reviewed communication from P. Wendling about agreement.

Annual payment in April each year

Motion to authorize the Emmet County EMS service agreement between Melrose Township and Emmet County and make the payment.

Motioned by L. Stephens, seconded by S. Burr.

Roll Call Vote; P. Cotanche - Y, L. Stephens - Y, S. Burr - Y, V. Goodwin - Y, R. Hissong Berry - Y. Approved 5/0.

- **US 131 resolution of support for the Explore 131 North committee**

Motion to approve 2017-06-13-02 Explore 131 North Partnership Resolution.

Motioned by L. Stephens, seconded by S. Burr. Approved 5/0.

- **Fire Works Ordinance**

Motion to approve Resolution 2017-06-13-01 Melrose Township Consumer Fireworks Ordinance – Ordinance No. 1 of 2017.

Motion: V. Goodwin 2nd L. Stephens

Roll Call Vote; P. Cotanche - Y, L. Stephens - Y, S. Burr - Y, V. Goodwin - Y, R. Hissong Berry - Y. Approved 5/0.

Motion to approve the agreement with the Charlevoix County Sheriff Department for ordinance enforcement.

Motioned by R. Hissong Berry, Seconded by P. Cotanche. Approved 5/0.

- **Country Club Rd contract from CCRC**

Motion to approve conditional contract with the addition of 300 feet beyond the end of the current pavement on Country Club Road.

Motioned by V. Goodwin, seconded by P. Cotanche. Approved 5/0.

- **Building Water Management contract** - Discussion of scope and budget is adequate to cover cost.

New Business

- **Mass Gathering permit for the Fly Wheelers**
Motion to approve the mass gathering permit for the Flywheelers as recommended by the Planning Commission.
Motioned by L. Stephens, seconded by P. Cotanche. Approved 5/0
- **Group Beach Use**
Discussion of park use
- **Crooked Tree Library Board Appointment**
Motion to appoint Nicole Piche for one year and Cynthia Hermann for a four year term. Both will begin July 1st, 2017 as recommended by library board.
Motioned by P. Cotanche, seconded by S. Burr. Approved 5/0.
- **Test Wells**
First step is to apply to Department of Environmental Quality for a permit to drill a test well.
Motion to rescind previous action to have Wade Trim as the Water System Engineering firm and to name Performance Engineering, designated as the Melrose Township Water System Engineering Firm.
Motioned by V. Goodwin and seconded by L. Stephens. Approved 5/0.
Motion to authorize Performance Engineering to begin the process of applying for a test well permit.
Motioned by L. Stephens, seconded by S. Burr. Approved 5/0.
- **MDOT**
Wasteful activity. Painted road lines before work began. Discussion on poor planning and spending. Agreement to communicate with Triston Cole's office about this issue.

Financial Report

- **General fund reports**
Motion to accept financial reports as presented and pay bills with the three additional bills:
Andrew Marihugh reimbursement for class expenses at \$859.80.
Matts Underground for water and sewer service in park at \$6,145.00.
CCRC Brining at \$5,496.23.
Motioned by L. Stephens and seconded by S. Burr. Approved 5/0.
- **Sewer fund reports**
Tom Mackie shared sewer fund report included.

Zoning Administrators Report – No report.

Assessors Report – No report.

Employee Grounds Report – No report.

Committee Reports

- **Planning Commission**
P. Cotanche shared report summary.
- **Zoning Board of Appeals**
No meeting.

- **Road Committee**

Errol Lee – reported. New estimate for Larson Road. Afton Stone work and realignment of intersection with Ecker Road. Estimated at \$87,348.

Estimated Wedge and Overlay for Townhouse Trail and Aspen View is \$101,472.

Motion to authorize CCRC to go out to bid for the Larson Road, Townhouse Trail, and Aspen View road work.

Motioned by L. Stephens and seconded by P. Cotanche. Approved 5/0.

- **Park Committee**

Included report reviewed.

- **Fire Department**

L. Stephens shared included report.

- **DDA**

No meeting.

Correspondence – None.

Public Comment – Called for – none.

Adjournment – 9:31pm.

RESOLUTION# 2017-06-13-01

Date: June 13, 2017

Resolution Melrose Township Consumer Fireworks Ordinance-

Ordinance No. 1 of 2017

—

Whereas, the Melrose Township Board has the authority to regulate the ignition, discharge, and use of consumer fireworks

Whereas, the Melrose Township Board has the need to regulate the noise and disturbance of consumer fireworks

Therefore be it resolved that the Melrose Township Board establishes the Melrose Township Consumer Fireworks Ordinance

Ordinance No. 1 of 2017

The foregoing resolution offered by Board Member :_V. Goodwin and supported by Board Member _L. Stephens_

Roll Call vote: P. Cotanche- Y, S. Burr- Y, L. Stephens- Y, V. Goodwin- Y, R. H. Berry- Y

Upon roll call vote, the following voted **“Aye”** 5
 “Nay” 0

The Supervisor declared the resolution adopted

Melrose Township Clerk

Certificate

I, Robin Hissong Berry, the duly elected and acting Clerk of Melrose Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on June 13 , 2017 , at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take effect 30 days after being published in a newspaper of general circulation within the Township.

Robin Hissong Berry
Melrose Township Clerk

Resolution No. 2017-06-13-02
Explore 131 North
PARTNERSHIP RESOLUTION

Whereas, Northwest Michigan communities along the US-131 corridor, including Cadillac, Fife Lake, Kalkaska, Mancelona, Boyne Falls, Walloon Lake, and Petoskey, are uniquely positioned for high-impact economic development efforts based on the availability of broadband, industrial infrastructure, highway, rail, trails, and outdoor recreation; and

Whereas, these communities recognize that a collaborative economic development effort can help identify corridor-wide assets and opportunities that will create the conditions for economic prosperity along and beyond the US-131 corridor, while providing a platform that allows communities to work together on the corridor's most important issues; and

Whereas, these communities, and other local stakeholders worked collaboratively to develop a US-131 regional economic development strategy, titled *A Framework for Growth and Investment on US-131*; and

Whereas, these communities identified that individual marketing efforts exist within the US-131 region but there is not a coordinated branding/promotion strategy for the US-131 corridor in its entirety; and

Whereas, *A Framework for Growth and Investment on US-131* identified regional marketing as one of the top priorities for the US-131 corridor; and

Whereas, these communities, and other local stakeholders, formed an ad-hoc marketing committee titled "Explore 131 North" with the mission of marketing and enhancing the US-131 corridor region, from Cadillac to Petoskey, to create a regional destination for visitors, residents, and businesses.

Whereas, there is no financial commitment implied by this resolution.

Now, **THEREFORE, IT IS HEREBY RESOLVED** that Melrose Township agrees to cooperatively engage in and/or support the efforts of the Explore 131 North committee.

Yeas: 5

Neas: 0

Absent: None

I, Robin Hissong Berry, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Melrose Township Board at a regular meeting thereof held on the June 13th, 2017.

(Signature)