

**Melrose Township Board of Trustees Approved Minutes
July 11, 2017 7:00pm**

Call to order 7:02pm V. Goodwin called to order.

Present: V. Goodwin, P. Cotanche, S. Burr, L. Stephens, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: L. Stephens 2nd P. Cotanche Approved 5/0

Approval of minutes from previous meeting:

Minutes of June 13, 2017 regular meeting

Motion to approve the minutes of the June 13, 2017 Regular Board meeting as presented.

Motion: L. Stephens 2nd S. Burr Approved 5/0

Guest

- **S. Christensen NLEA Internet Possibilities project**

Sara shared the Merit project. Explained they will be back in August to share the survey results. Charlevoix County and East Jordan are connected. Wilson Twp. is looking at it

- **G. Lasater:** Boyne Falls is a possible connection with a tower on the mountain to distribute wireless service by Merit.

- **Pam Roude Celebrate Walloon**

It is time again for Celebrate Walloon. Pam shared the event plan and requested board approval for the event in the park.

Motion to approve the Celebrate Walloon event in the park on July 29, 2017 hosted by the Walloon Lake Association.

Motion: V. Goodwin 2nd P. Cotanche Approved 5/0

Old Business

- **Sewer Update**

A. Nordman from Performance Engineering presented a summary of the current month's system operation and billing. See enclosed report.

- **Water Update**

Test well status

A. Nordman provided a progress report on the test well sites.

Motion to authorize Performance Engineering to contact the Mayette Family Living trust about a possible land swap to improve access using the Lee Street property connection.

Motion: V. Goodwin 2nd P. Cotanche Approved 5/0

Motion to authorize a test well application on the site in the Park.

Motion: V. Goodwin 2nd S. Burr Approved 5/0

- **Street Scape update**

Street scape is done. Testing is done. MDOT is happy. We will be paying the Team Elmer's bill.

- **Masters House property** postponed again

New Business

- **Hazard Mitigation Plan**

Resolution 2017-07-11-01 Hazzard Mitigation Plan support as presented.

See attached resolution

Motion: L. Stephens 2nd S. Burr Approved 5/0

- **Ken Brochu Honor**

The Board wishes to take a moment to remember Ken Brochu and honor his 36 years of service to our community as a Volunteer Fireman.

Financial Report

- **General Fund reports**

Motion to accept the financial reports as presented and pay all bill.

Motion: S. Burr 2nd P. Cotanche approved 5/0

- **Sewer Fund reports**

T. Mackie presented summary of Sewer system financial reports.

Motion to accept the sewer system financial reports as presented and pay all bills.

Motion: L. Stephens 2nd S. Burr Approved 5/0

Zoning Administrators Report See included report

Assessors Report: Board of Review will meet on Tue. July 18, 2017 at 6:00pm

Employee Grounds Report: No report

Committee Reports

- **Planning Commission:** No meeting

- **Zoning Board of Appeals:** No meeting

- **Road Committee**

Team Elmer's is ready to begin work on Shadow Trails but have been waiting for Consumers Power to move a line.

Should begin by July 24.

Road Work Contracts

Motion to approve the Larson Road Afton Stone project and award to Paulben, LLC.

Motion: V. Goodwin 2nd S. Burr Approved 5/0

Motion to approve the Aspen View & Townhouse Trail project and award to Rieth-Riley Construction.

Motion: L. Stephens 2nd P. Cotanche Approved 5/0

- **Park Committee:** No report

- **Fire Department**

L. Stephens shared the included report.

- **DDA:** no meeting

Correspondence

S. Herrington letter just received via email. Refer to R. Frykberg for reply

WLA vote proxy. R. H. Berry to reply.

Contact information request from Charter- V. Goodwin to be the contact

Request to seek insurance bids- board is comfortable with bidding this year.

Public Comment

Concern with West St. complaint about the restoration work done. Performance Eng. will follow up with Matt's underground

Adjournment 8:44pm

RESOLUTION 2017-07-11-01

RESOLUTION ADOPTING THE CHARLEVOIX, CHEBOYGAN AND EMMET COUNTY HAZARD MITIGATION PLAN

WHEREAS the Counties of Charlevoix, Cheboygan and Emmet, MI, have experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of Michigan and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the Michigan State Police Emergency Management and Homeland Security Division is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS THE Hazard Mitigation Plans for Charlevoix, Cheboygan and Emmet Counties have been combined and updated by the Tri-County Office of Emergency Management.

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Tri-County Office of Emergency Management's website so as to introduce the planning concept and to solicit questions and comments from the public.

WHEREAS public hearings were held in Charlevoix, Cheboygan and Emmet County to allow the public the opportunity to comment on the plan.

NOW THEREFORE BE IT RESOLVED:

1. The Charlevoix, Cheboygan and Emmet County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to and approved by the Michigan State Police Emergency Management and Homeland Security Division and the Federal Emergency Management Agency on October 20, 2016 by the Tri-County Office of Emergency Management was adopted as an official plan of Counties of Charlevoix, Cheboygan and Emmet.
2. The Charlevoix, Cheboygan and Emmet County departments identified in the plan may now pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Charlevoix, Cheboygan and Emmet County Board of Commissioners respectively and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress.

The Charlevoix, Cheboygan and Emmet plan is hereby adopted as an official plan for the Township of Melrose in the County of Charlevoix this __11 day of July, 2017.

Robin Hissong Berry
Melrose Township Clerk

Motion: L. Stephens, 2nd S. Burr. Approved 5/0