

Melrose Township Board of Trustees Minutes
August 8, 2017 7:00pm

Call to order 7:00pm V. Goodwin

Present: V. Goodwin, S. Burr, P. Cotanche, R. Hissong Berry

Absent: L. Stephens excused- Fire Department run

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: S. Burr 2nd P. Cotanche approved 4/0

Approval of minutes from previous meeting:

Minutes of July 11, 2017 regular meeting

Motion to approve the minutes of the July 11, 2017 regular board meeting as presented.

Motion: P. Cotanche 2nd S. Burr approved 4/0

Guest

- **Northern Lakes Economic Alliance** presented the survey results for Broad Band service
Brad Berkau, intern with NLEA presented a summary of the survey results for our township and Charlevoix County. Later Chris Christensen stopped in to answer questions and recruit support.
- **G. Lasater** not present

Old Business

- **Sewer Update**

Nordman presented summary (see included report)

Rutlund family driveway issue- V. Goodwin will contact. When West St. is paved work on the drive will be done, also the drainage issue will be addressed.

P. Johnson from the DNR will be here on 8/23/2017 to review the Holmes Rd. property acquisition.

Motion to approve the Matts Underground bid for \$21,845. 00 to install a sewer line extension to the Walloon Lake Community Church.

Motion: V. Goodwin 2nd S. Burr Approved 4/0

DEQ- Mr. Thurston will be meeting with Vern about the progress.

- **Water Update**
A land swap proposal for a Lee St. connection to Township property is progressing.
- **Street Scape update** mostly done
- **Masters House property** no progress
- **Audit - plan to present in September**
Draft is here. Need to review and write the management statement.

New Business

- **Banquet Permit request from MKB Restaurant Holdings, LLC for Talcott Center**

Motion to approve the application for the Talcott Center Banquet Permit in Melrose Township.

Motion: V. Goodwin 2nd P. Cotanche approved 4/0

- **Insurance Renewal**

Greg Burroughs presented a proposal for insurance coverage from Peterson McGregor of Petoskey agency. Board will review with the EMC proposal we have.

- **Recreation Plan Committee appointment and organization**

The committee will gather community input at a public work session on Aug. 21, 2017, 7 pm, conduct community surveys both online and in person. The committee will prepare a suggested action plan to bring to the board with the Revised Melrose Community Recreation Plan by October regular board meeting.

Motion to appoint to the Melrose Township Recreation Plan committee: Broc Johnson, Art Tebo, Karen Colburn, Heather Huffstutler and Robin Hissong Berry, for the purpose of updating the Township Recreation Plan.
Motion: V. Goodwin 2nd P. Cotanche approved 4/0

- **Fire Department concern with multiple false alarms being experienced**

Place on September agenda

- **2nd St. Road End**

Jet ski is in wrong place. Owner will be contacted.

Motion to approve the survey of 2nd Street Road End and have it staked

Motion: S. Burr 2nd R. Hissong Berry approved 4/0

V. Goodwin will order the survey.

- **Zoe St.**

There is an issue with water management in that area. V. Goodwin will check with CCRC to develop a plan for water management.

- **1st Street Road End Japanese Knot weed problem**

The invasive species group will bring a proposal for eradication on sites in Melrose Township in September.

Financial Report

- **General fund reports**

Motion to accept the reports as presented ,with the correction and deletion of the Boyne City Ambulance check, and pay all bills.

Motion: S. Burr 2nd P. Cotanche approved 4/0

- **Sewer fund reports**

T. Mackie presented the reports summary.

Motion to accept the sewer fund reports as presented and pay all bills.

Motion: P. Cotanche 2nd S. Burr approved 4/0

Zoning Administrators Report see included report

Assessors Report no report

Employee Grounds Report

No report

Committee Reports

- **Planning Commission** P. Cotanche shared the report summary

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee reported the contracts have been awarded for Larsen and Spring Brook roads.

- **Park Committee** no meeting

- **Fire Department**

Reviewed the enclosed report

- **DDA** meeting scheduled on 8/9/2017

Correspondence none

Public Comment called for none

Adjournment 8:48pm