

Melrose Township Board of Trustees Minutes
Monday, November 13, 2017 7:00pm

Call to order 7:00pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: L. Stephens, 2nd P. Cotanche Approved 5/0

Approval of minutes from previous meeting:

Minutes of October 10, 2017 regular meeting

Motion to approve the Minutes of the October 10, 2017 regular Township Board meeting as presented.

Motion: S. Burr 2nd P. Cotanche Approved 5/0

Guest

- **G. Lasater** not present

Old Business

- **Sewer Update** –

Brad from Performance Eng. presented summary of the system operation report. The Ordinance needs to be reviewed regarding the EDU determination for commercial users of the system. The goal will be to meet with the attorney and develop language recommendations. Septic tank pumping costs were also discussed

- **Masters House property** nothing to report

- **Zoning Ordinance approval**

Motion to adopt Ordinance No. 2 of 2017 Ordinance to Amend Melrose Township Zoning Ordinance as presented.

Motion: V. Goodwin 2nd L. Stephens

Roll call vote: V. Goodwin-Y, S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, R. Hissong Berry-Y

Approved 5/0

New Business

- **Computer server system**

Al Aown, of North Country IT, presented a proposed Computer server system with Software and support services proposal. Explained it will take at least 30-45days to order and install.

Motion to approve the purchase and installation of a Network computer system for the township. At a price of \$15,319. for equipment and \$4,845 in support labor as a package with North Country IT.

Motion L. Stephens 2nd S. Burr Approved 5/0

- **Consumers Power Street light removal resolution**

Resolution 2017-11-13-01 Consumers Energy Street Light Removal

Resolved, That it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the Township of Melrose, dated 8/1/2016, in accordance with the Authorization for Change in Standard Lighting Contract dated 8/23/2017,

Heretofore submitted to and considered by this township board and

Resolved, further, that the Melrose Township Clerk be and are authorized to execute such authorization for change on the behalf of the Township.

Motion to approve resolution 2017-11-13-01 Consumers Energy Street Light agreement.

Motion: L. Stephens 2nd P. Cotanche

Roll Call : S. Burr-Y, L. Stephens-Y, P. Cotanche-Y, V. Goodwin-Y, R. Hissong Berry-Y

Approved 5/0

- **Water system- attorney agreement & purchase investigation**

Motion by V. Goodwin , second L. Stephens, that the township attorney investigate the conditions of the water system currently owned by Walloon Lake Water System, Inc. for the purpose of evaluating the possible purchase of that water system by the township and to provide an opinion to the township board concerning the legal liabilities, if any, associated with that potential purchase. As part of this investigation the township attorney is

hereby authorized to engage the services of Performance Engineers, Inc. and such other experts deemed necessary by the attorney to assist in the investigation.

Motion: V. Goodwin, 2nd L. Stephens approved 5/0

- **Recreation Plan – Public Input session schedule- must be 30 days after advertising.**

Discovered more work needs to be done. Will keep Board informed of the details.

- **Road Fund budget amendments- Larson/Ecker Rds. , Zoe St., Aspenview & Townhouse Trail, Country Club highway end.**

Motion to amend the 2017-2018, 2010 Road Fund Budget operating expense to the amount of \$220,000.

Motion: L. Stephens 2nd S. Burr approved 5/0

Financial Report

- **General fund reports**

Motion to accept the financials as presented and pay all bill.

Motion: S. Burr 2nd P. Cotanche Approved 5/0

- **Sewer fund reports**

T. Mackie presented the sewer system financial report. Explained that the sewer fund would be paying the township a \$10,000 payment toward the loan to that fund.

Motion to accept the sewer fund financials and pay all bills.

Motion: RH. Berry 2nd S. Burr approved 5/0

Zoning Administrators Report see included report

Assessors Report no report

Employee Grounds Report no report

Committee Reports

- **Planning Commission** P. Cotanche shared included report

- **Zoning Board of Appeals**

E. Lee reported there were 3 cases heard on Nov. 2. The first on ZBA is waiting for a legal opinion. 2nd Freemyer variance was granted. 3rd Banks renovation was approved. They also met 11/9/17 to approve the minutes of the 11/2/2017 meeting.

- **Road Committee**

E. Lee reported things are mostly done for the season. The CCRC has requested permission to put snow fence up on the beach area as a way to reduce the drifting and visibility issues.

Motion to approve the CCRC request to install a snow fence on the beach area for the winter.

Motion: L. Stephens 2nd S. Burr Approved 5/0

- **Park Committee** no meeting

- **Fire Department**

L. Stephens shared the included report.

Motion to hire Tim Lagasse as a first responder in the fire department as recommended by the department.

Motion: L. Stephens 2nd V. Goodwin approved 5/0

- **DDA** Met last week. Working on projects and events in the village. Banners have been approved

Correspondence Notice of Boyne City Public Schools meeting about land on US131, what to do with it.

Public Comment called for - none

Adjournment 8:25 pm