

Melrose Township Board of Trustees Minutes
January 9, 2018 7:00pm

Call to order 7:00pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche deputy clerk D. Oldham recording minutes

Excused absence: R. Hissong Berry

Approval of the Agenda

Motion to amend and approve the agenda with the addition of Board of Review meeting dates, T. Midga hiring and North Country IT quote.

Motion: L. Stephens 2nd P. Cotanche Approved 4/0

Approval of minutes from previous meeting:

Minutes of December 12, 2017 regular meeting

Motion to approve minutes as presented.

Motion: P. Cotanche 2nd S. Burr Approved 4/0

Guest

- **G. Lasater**

Old Business

- **Sewer Update** – T. Mackie presented report
Barrel Back sewage leak is being addressed. Some expenses are actual quarterly expenses so distorts the monthly statements. No past due accounts.
- **Water Update** - None
- **Masters House property** - None
- **Recreation Plan update** - None
- **Policy on Hall and Gazebo reservation System**- Tabled

New Business

- **Regular Board Meeting Dates**
The list was reviewed and the August date should be 8/14, corrected
Motion to approve the 2018 Meeting dates with the correction of 8/14.
Motion: L. Stephens 2nd V. Goodwin approved 4/0
- **Hall Building Insulation Bid**
Bid was reviewed by the Board
Motion to approve the bid from Retrofoam of Michigan, Inc for the insulation of the township hall walls in the amount of \$11,184...
Motion L. Stephens 2nd S. Burr approved 4/0
- **Board of Review Meeting Dates**
Motion to approve the start date change and work dates of 3/12 & 3/13 for the 2018 Board of Review.
Motion: L. Stephens 2nd V. Goodwin approved 4/0
- **Assessor support staff**
Motion to hire T. Midga to assist Steve with assessing duties.
Motion: S. Burr 2nd P. Cotanche approved 4/0
- **North Country Cabling Contract**
Motion to approve the agreement for \$1,800., the additional amount to the contract, to run new system cabling with North Country IT.
Motion: L. Stephens 2nd S. Burr approved 4/0

Financial Report

- **General fund reports**
- **Sewer fund reports**

Zoning Administrators Report Home on North Shore variances were approved

Assessors Report None

Employee Grounds Report None

Committee Reports

- **Planning Commission** no report
- **Zoning Board of Appeals** no report
- **Road Committee** no report
- **Park Committee** no report
- **Fire Department** 1. Stephens presented the included report
- **DDA** no report

Correspondence none

Public Comment called for none

Adjournment 7:55pm