

Melrose Township Board of Trustees Minutes
October 9, 2018 7:00pm

Call to order 7:07 V. Goodwin called to order

Present: V. Goodwin, S. Burr, P. Cotanche, L. Stephens, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda as amended by adding equipment purchase recommendations under Employee Grounds Report.

Motion: L. Stephens, S. Burr approved 5/0

Approval of minutes from previous meeting:

Minutes of September 11, 2018 Regular meeting

Motion to approve the minutes of the September 11, 2018 Regular Board meeting as presented.

Motion: S. Burr, 2nd P. Cotanche Approved 5/0

Minutes of September 18, 2018 Special meeting

Motion to approve the minutes of the September 18, 2018 Special Board meeting as presented.

Motion: L. Stephens, 2nd S. Burr Approved 5/0

Guest

- **G. Lasater** not present

Old Business

- **Sewer Update –**

- **Jose Family proposal**

- Discussion of the North Shore expansion that has 7 residents committed, that is short of fully funding the expansion. The Jose Family offer was considered. It appears to be the best option for the Township General Fund to loan the Sewer fund the necessary amount to do this project.

- Motion to loan the Sewer fund, from the General Fund, the balance of the North Shore expansion beyond the sewer fund investment funds available.

- Motion: L. Stephens, 2nd P. Cotanche approved 5/0

- The system had a very high flow last month, discovered a problem at Barrel Back- it has been corrected.

- DNR- Holmes Road property for the future waste treatment site is on the final step to be approved at their November meeting.

- **Water Update –** no news to report

- **Masters House property** no news

- **Great Lakes Energy Franchise for Broadband internet**

- Motion to approve the Great Lakes Energy Franchise agreement as presented.

- Motion: S. Burr 2nd P. Cotanche approved 5/0

- **Ambulance authority**

- Discussion and Melrose will continue to be a split service coverage area.

- S. Hobbs was present to answer questions and update what has happened so far in this project.

New Business

From Correspondence: Meadows letter regarding the Walloon Lake Inn dock. The attorney would probably need to be involved and property owner notified.

Financial Report

- **General fund reports**

- Motion to accept financials as presented and pay all bills

- Motion P. Cotanche 2nd S. Burr

- Approved 5/0

- **Sewer fund reports**
T. Mackie presented sewer fund reports.
Motion to accept reports as presented and pay all bills
Motion S. Burr, 2nd P. Cotanche
Approved 5/0

Zoning Administrators Report – see included report

Assessors Report- None

Employee Grounds Report

- Motion to approve the purchase of the paint striper and snowblower as presented by grounds employee.
Motion S. Burr, 2nd R.H. Berry
Approved 5/0

Committee Reports

- **Planning Commission-** P. Cotanche shared the included report. No meetings in October, November or December due to no new business.
- **Zoning Board of Appeals-** Errol Lee shared report from two meetings.
- **Road Committee-** Letter from VandenBrink requesting Lee Street work and maintenance. Easement is part of the house that the township purchased. Bid received to gravel and improve Lee St, Hamilton Ct and the Cemetery lower road.
Motion to approve the bid from Bud Gray for Afton stone gravel work on Lee St, Hamilton Ct and Cemetery at price of \$5,675.00.
Motion R. H. Berry, 2nd P. Cotanche
Approved 5/0
- **Park Committee-** Pickle Ball court is done.
- **Fire Department-** Lyon Stephens shared included report.
- **DDA-** Merchant group has started to meet

Correspondence

L. Meadows letter

Public Comment- called for- None

Adjournment- 8:30pm