

Melrose Township Board of Trustees Minutes
June 12, 2018 7:00pm

Call to order V. Goodwin called to order at 7 pm

Present: L. Stephens, S. Burr, P. Cotanche, V. Goodwin, R. Hissong Berry

Approval of the Agenda

Motion to approve the agenda as presented.

Motion S. Burr, 2nd P. Cotanche. Approved 5/0

Approval of Minutes from Previous Meeting:

Minutes of May 15, 2018 Regular meeting

Motion to approve the minutes of the regular May 15, 2018 meeting as presented.

Motion: L. Stephens, 2nd S. Burr. Approved 5/0

Minutes of May 21, 2018 Special meeting

Motion to approve the minutes of the special joint Meeting on May 21, 2018 as presented. Motion: S. Burr, 2nd P. Cotanche. Approved 5/0

Guest

- **G. Lasater** Reported the County recently finished an audit and is in good standing. Up coming election commissioner positions. He is running again.

- **D. Hicks & Ed Williams:** Walloon Lake Facilities proposal
They are interested in handling the maintenance of grounds and buildings for the township. They could handle transfer station operation also. Need to review the current expense budgets and task categories.
Township will provide both the budget numbers and task list.

Old Business

- **Sewer Update** – A. Nordman presented the enclosed report.
Have submitted the final requested information to the DNR for the Holms Rd. land request.

T. Mackie reported that a letter went out to 27 potential customers regarding a North Shore expansion. How will a firm commitment be established? An informational meeting will be held on July 9, 2018 at 2pm in the Township Hall to answer questions and get commitments. Letters announcing the meeting will go out to the potential customers.

- **Water Update** – Still moving along slowly
- **Masters House property:** It is now in the MLS listing. Coming up for auction.
Bob Simpson is our Realtor representative. Working on this transaction.
- **Grounds Crew position:** Working with the needs list and budget
- **Recreation Plan Resolution # 2018-06-12-01**
See included resolution.
Motion: V. Goodwin 2nd L. Stephens
Roll call vote: S. Burr-Y, P. Cotanche-Y, L. Stephens-Y, V. Goodwin-Y, R. H. Berry-Y
Approved 5/0

New Business

- **Van Dam Boat works with GM/ Buick use of Boat Launch**
Motion to allow the special use on July 18, 2018 mid-day for Van Dam Boatworks Walloon promotion activity with General Motors.
Motion: R. H. Berry 2nd P. Cotanche. Approved 5/0
- **Lake St. Road End- steps & bench condition**
A letter has been received about the safety of the steps and bench on the Lake St. Road End. Discussion about road ends. The State has strict rules.
Removing the steps and restoring the shoreline will be the best option.

- **Fireworks permit**

A request to support the permit for the fireworks display in the Village on July 4, 2018.

Motion to approve the Fireworks permit request for July 4, 2018 from Melrose Pyrotechnics.

Motion: L. Stephens, 2nd S. Burr. Approved 5/0

Financial Report

- **General fund reports**

Motion to accept the reports as presented and pay all bills.

Motion: S. Burr, 2nd P. Cotanche. Approved 5/0

- **Sewer fund reports**

T. Mackie presented the enclosed report.

Motion to accept the report as presented and pay all bills.

Motion: L. Stephens, 2nd S. Burr. Approved 5/0

Note: records are at the auditors for preparation of financial statements.

Zoning Administrators Report see included report

Assessors Report none

Employee Grounds Report None

Committee Reports

- **Planning Commission** P. Cotanche presented the included minutes.

- **Zoning Board of Appeals** no meetings

- **Road Committee**

E. Lee reported the bids for the Clarion Roads to be paved.

Motion to accept the Tri County Bid for the Clarion Streets project.

Motion: L. Stephens, 2nd P. Cotanche. Approved 5/0

- **Park Committee** B. Johnson reported.

The back areas are still very wet. The grass area damaged with the water / sewer work in the park last year has been reseeded. Volunteers have planted flowers and cleaned beds.

Beach, Volley Ball and playground area sand has been cleaned. Lots of debris has been taken out. An adult volunteer group worked on several projects recently.

- **Fire Department**

L. Stephens presented the included report.

Working on a grant for the new radio project

- **DDA**

Thank you to Dave & Eva Secrest for donating the flowers in the park.

Correspondence

M. McCully Emergency Planner request for location of temporary shelter.

L. Stephens will ask fire department about being the contacts for this.

Public Comment

Election Commission will meet to appoint workers at 6:30pm before Regular July 10 meeting.

Adjournment 8:51

RESOLUTION# _2018-06-12-01 __

Date: June 12, 2018

Resolution Melrose Township Parks and Recreation Plan 2018-2022

Whereas, the Melrose Township Board has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2018 through 2022, and

Whereas, the combined area of the aforementioned local unit of government constitutes the planning area, and

Whereas, Melrose Township began the process of developing a Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

Whereas, residents of the Melrose township were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation plan, and

Whereas, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

Whereas, a public hearing was held on May 15, 2018 at Melrose Township Hall to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Melrose Township Parks and Recreation Plan 2018-2022, and

Whereas, the Melrose Township has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the Melrose Township, and

Whereas, after the public hearing, the Melrose Township Board voted to adopt said Melrose Township Parks and Recreation Plan 2018-2022.

Now, therefore be it resolved the Melrose Township Board hereby adopts the Melrose Township Parks and Recreation Plan 2018-2022.

The foregoing resolution offered by Board Member: V. Goodwin and supported by Board Member L. Stephens

**Upon roll call vote, the following voted “Aye” 5
“Nay” 0**

The Supervisor declared the resolution adopted

Melrose Township Clerk

Certificate

I, Robin Hissong Berry, the duly elected and acting Clerk of Melrose Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on June 12, 2018, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Robin Hissong Berry
Melrose Township Clerk