

Melrose Township Board of Trustees Minutes
July 10, 2018 7:00pm

Call to order V. Goodwin called to order 7:00pm

Present: L. Stephens, S. Burr, P. Cotanche, V. Goodwin, R. Hissong Berry

Approval of the Agenda

Motion to amend the agenda by adding Celebrate Walloon as a guest and approve the agenda as amended.

Motion: L. Stephens, 2nd P. Cotanche approved 5/0

Approval of minutes from previous meeting:

Minutes of June 10, 2018 Regular meeting

Motion to approve the Minutes of the June 10, 2018 Regular Board meeting as presented.

Motion: S. Burr, 2nd P. Cotanche approved 5/0

Guest

- **G. Lasater** observed the Park looks improved and use is up.
- **P. Roudi** Presented the annual request for Park use during the Celebrate Walloon event the 28th of July.
Motion to approve Celebrate Walloon Event use of the Melrose Township Park on July 28, 2018.
Motion: L. Stephens 2nd P. Cotanche approved 5/0

Old Business

- **Sewer Update** –
Public meeting on 7/9/18 went well. A follow-up letter will be going out with the form to apply for connection. When 9 commitments are received the project could go out to bid.
A. Nordman reported all is working well.
- **Water Update** –
Attorney has requested permission to order a Formal Appraisal of the WLWS.
Motion to approve the request from B. Graham to order a formal appraisal of the WLWS at a cost of \$4,900.
Motion: P. Cotanche 2nd S. Burr approved 5/0
- **Masters House property** removed from bid auction again.
- **Grounds Crew position- application**
Bruce Brooks has applied for the part time Maintenance Position. V. Goodwin will contact him.

New Business

- **Library Board appointment**
Motion to approve Nicole Pigete to the Crooked Tree District Library Board as recommended by the Library Board to a 4 year term beginning July 1, 2018.
Motion: L. Stephens, 2nd S. Burr approved 5/0
- **Water system Appraisal request from Attorney** see under water system update.
- **911 communication system changes**
Charlevoix County is exploring methods to fund radio upgrades needed for the 911 system.
Board discussion of options. Consensus is a ½ mil county wide millage to buy all the radios for all the units in the county is best option.
- **Residential vehicle code** information coming from legal. Will be on Aug. agenda.

Financial Report

- **General fund reports**

Motion to accept the reports as presented and pay all bills.

Motion: P. Cotanche 2nd L. Stephens approved 5/0

- **Sewer fund reports**

T. Mackie presented included reports.

Motion to accept financial reports for the sewer system as presented and pay all bills.

Motion: S. Burr 2nd L. Stephens approved 5/0

Motion to approve the engagement agreement with Hill Schroderus as presented for the sewer fund financial statements as required by USDA.

Motion: L. Stephens 2nd S. Burr approved 5/0

Zoning Administrators Report see included report

Assessors Report none

Employee Grounds Report none

Committee Reports

- **Planning Commission** P. Cotanche shared the included report

- **Zoning Board of Appeals** no meeting

- **Road Committee** E. Lee No action on Hillview or Clarion projects yet. The State MDOT will be doing M-75 soon.

- **Park Committee** No report

- **Fire Department**

L. Stephens shared the included report. Saw demonstration of possible new gear and would like to order new Jaws equipment. Also, light weight turn out gear for firemen to use in hot weather.

Motion to approve purchases of Jaws equipment and light-weight turn out gear from the Fire Sinking fund, as recommended by the Fire Department.

Motion: RH Berry 2nd V. Goodwin approved 5/0

Discussion of the many calls to the Bear River Health Center. The department is exploring options to deal with this.

- **DDA**

B. Johnson reported they had presentations from the US 131 Corridor project and the Hemmingway Society. They are discussing ways to extend the season.

- **Correspondence** None

- **Deputy Clerk Appointment** R. Hissong Berry reported that Kelly View will be coming back as Deputy Clerk this month.

- **Public Comment** called for – none

- **Adjournment** 8:30 pm