

**Melrose Township Board of Trustees Minutes
February 12, 2019 7:00pm**

Call to order 7pm V. Goodwin called to order

Present: L. Stephens, S. Burr, V. Goodwin, P. Cotanche, R. Hissong Berry

Approval of the Agenda

Motion to approve agenda as presented.

Motion: P. Cotanche 2nd L. Stephens approved 5/0

Approval of minutes from previous meeting:

Minutes of January 8, 2019 Regular meeting

Motion to approve the Minutes of the January 8, 2019 regular board meeting as presented.

Motion: S. Burr 2nd P. Cotanche approved 5/0

Guest

- **G. Lasater** not present

Old Business

- **Sewer Update** –
A. Nordman presented the included report.
Discussion of the Holmes Road expansion. Due to several projects that are developing within the service area it will be important to start planning the service expansion.
- **Water Update** – no news
- **Circle Park update** -no news
- **Park Ordinance Revision** Supervisor has responded to a citizen inquiry and supplied requested information about updates being developed for the Park Ordinance
- **US131 & M75 intersection update** - no news
- **Office Employee Task-**
Discussions list has been edited and Supervisor will prioritize.
Questions about deputy clerk functions were raised.

New Business

- **Auditor Selection** Move to March Agenda

Financial Report

- **General fund reports**
Motion to accept reports as presented and pay all bills.
Motion: S. Burr 2nd P. Cotanche Approved 5/0
- **Sewer fund reports**
Motion to accept reports as presented and pay all bills.
Motion: L. Stephens 2nd S. Burr approved 5/0

Zoning Administrators Report

See included report

Assessors Report

No report

Employee Grounds Report no report

Committee Reports

- **Planning Commission** P. Cotanche presented the included report.

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee shared estimates for both East & West Street and 3rd Street work projects. He suggested we consider putting them out for bid as one project.

Motion to go out for bid as one project the East & West Street work and the 3rd street work.

Motion: S. Burr 2nd P. Cotanche approved 5/0

- **Park Committee** no report

- **Fire Department**

L. Stephens presented the included report.

- **DDA** no meeting

Correspondence

Conservation district invitation to opening celebration for new meeting room has been received.

Public Comment

Phyllis shared that Mary Pat Goldich has been asked to chair the Policy and Procedure committee.

Adjournment

8:02pm