

**Melrose Township Board of Trustee Minutes**  
**March 12, 2019 7:00pm**

**Call to order** 7:03pm V. Goodwin

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. Hissong Berry

**Approval of the Agenda**

Motion to amend the agenda by adding employee task priorities under Old Business and approve the agenda as amended.

Motion: P. Cotanche 2<sup>nd</sup> S. Burr Approved 5/0

**Approval of minutes from previous meeting:**

**Minutes of February 12, 2019 Regular meeting**

Motion to approve the minutes of the February 12, 2019 regular board meeting as presented.

Motion: S. Burr 2<sup>nd</sup> L. Stephens Approved 5/0

**Guest**

- **G. Lasater** not present

**Old Business**

- **Sewer Update** – A. Nordman shared the included report. All is going as planned. Included the bid specs for the North Shore expansion to be released. Expect opening and awarding at the April 9 Regular meeting.
- **Water Update** – no news
- **Circle Park update** – no changes
- **Park Ordinance Revision**- nothing new
- **US131 & M75 intersection update** – tentative Town Hall meeting April 8, 2019. Waiting for confirmation.

**New Business**

- **Auditor Selection** Waiting for Auditor response
- **Merchant Group Membership** Is forming. Seeking memberships to raise commitments. At this time, it is a DDA issue.
- **Bear River Watershed Group**  
R. H. Berry shared that the group has begun to gather all the data into a central location. Will identify where voids may exist and chart next steps.
- **Storm water runoff monitoring**  
A grant opportunity has developed, and Tipp of the Mitt Watershed Council will be applying to seek funding for projects on the Bear River Watershed including Stormwater runoff. The board supports these efforts to protect water quality.
- **Fireworks permit request for July 4**  
Motion to support Melrose Pyrotechnics Fireworks Permit for the July 4<sup>th</sup> event in the Village of Walloon.  
Motion: P. Cotanche 2<sup>nd</sup> S. Burr Approved 5/0
- **Flood Plain Report**  
Copies of the Draft Ordinance have been distributed to the Board. A public hearing will be necessary. Schedule the hearing for the beginning of the April 9, 2019 Regular Meeting at 7:00pm.

**Financial Report**

- **General fund reports**  
Motion to accept financial reports as presented and pay all bills.  
Motion: L. Stephens 2<sup>nd</sup> P. Cotanche Approved 5/0
- **Sewer fund reports**  
T. Mackie presented included report.  
Motion to accept the sewer fund financial reports as presented and pay all bills.  
Motion: S. Burr 2<sup>nd</sup> P. Cotanche approved 5/0

**Zoning Administrators Report** see included report

**Assessors Report** Board of review is completed and working on the reports

**Employee Grounds Report** no report

**Committee Reports**

- **Planning Commission** no meeting
- **Zoning Board of Appeals** no meeting
- **Road Committee**

E. Lee reported the CCRC wants to wait to go to bid until the survey markers can be confirmed on 3<sup>rd</sup> Street.

D. Hicks shared concern with areas on M-75 in the village. Seam gaps and a problem at a storm drain. Vern will discuss with Road Commission.

- **Park Committee** no meeting
- **Fire Department**

L. Stephens shared the included report. A busy month for the department.

- **DDA** no meeting

**Correspondence** none

**Public Comment** called for, none was offered

**Adjournment** 7:55pm