

Melrose Township Board of Trustees Minutes
May 14, 2019 7:00pm

Call to order 7:00pm V. Goodwin called to order

Present: V. Goodwin, S. Burr, L. Stephens, P. Cotanche, R. Hissong Berry

Approval of the Agenda

Motion to amend the agenda by adding Lake Street Road End Stairs under New Business and move Assessor Report to Guest, and to approve the agenda as amended.

Motion: L. Stephens 2nd P. Cotanche Approved 5/0

Approval of minutes from previous meeting:

Minutes of April 9, 2019 Regular meeting

Motion to approve the minutes of the April 9, 2019 regular meeting as presented.

Motion: L. Stephens, 2nd S. Burr Approved 5/0

Minutes of April 8, 2019 Town Hall Meeting with MDOT

Motion to approve the minutes of the Special Town Hall Meeting on April 8, 2019 as presented.

Motion: S. Burr 2nd P. Cotanche Approved 5/0

Guest

- **G. Lasater** not present

- **Assessor's Report-** S. Migda reported.

The new server system worked well while he was in Florida this year. Working long distance went smoothly. AMAR waiting for the review to come back.

Mostly caught up with updates. More new construction happening, 24 new projects and over 50 in different stages of completion. MTA workshop coming up – How to Hang On to Your Assessing, he recommends attending.

Old Business

- **Sewer Update** – A. Norman reported: System operating as usual this time of year. Reviewed effort to seek bids on the North Shore Expansion. Only one bid came in on time. Recommended moving forward with that Matts LLC bid.

Motion to approve the Matts LLC bid to extend the sewer system on North Shore in the amount of \$59,527.50.

Motion S. Burr 2nd P. Cotanche

Roll call vote: L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, P. Cotanche-Y, R. H. Berry-Y

Approved 5/0

- **Water Update** – No contact from WLWS. Rumor of a water main project on M75, nothing official yet to confirm what it will be.
- **Circle Park update** Place on June agenda to set a public input hearing
- **Park Ordinance Revision** Put on June agenda to work on the ordinance with the park as it is now.
- **US131 & M75 intersection update** A letter has come from MDOT. It is posted on the website, and in lobby on bulletin board. Will have results from their studies later this summer.
- **Flood Plain Resolution**

Motion to approve Resolution #2019-05-14-01 Joint resolution and intergovernmental agreement to Manage floodplain Development for the National Flood Insurance Program.

Motion: S. Burr 2nd L. Stephens

Roll Call vote: L. Stephens-Y, S. Burr-Y, V. Goodwin-Y, P. Cotanche-Y, R. H. Berry-Y

Approved 5/0

New Business

- **Auditor Selection**

Reviewed proposal for Auditing Services from Gabridge & Co.

Motion to approve the proposal from Gabridge & Co. to provide financial Audit Services for 2018-2019 at the price of \$7,150.00 also commit for the 2019-2020-year service.

Motion: V. Goodwin 2nd P. Cotanche Approved 5/0

- **Storm Water Ordinance Agreement renewal**

Motion to approve the Storm Water Management Ordinance Intergovernmental Agreement for Storm Water Management with Charlevoix County.

Motion: V. Goodwin 2nd S. Burr Approved 5/0

- **Speed Study request in the Village**

Motion to request Michigan State Police conduct a speed study on M-75 in the village from Bear River to the US131 & M-75 intersection.

Motion: V. Goodwin 2nd P. Cotanche approved 5/0

- **Mass gathering permits as recommended by Planning Commission**

1. **Flywheelers**

Motion to approve the Flywheelers July 25-28, Mass Gathering Permit as recommended by the Planning Commission.

Motion: S. Burr 2nd R. H. Berry Approved 5/0

2. **MKB Holdings July 4th Events**

Motion to approve the MKB Holdings mass gathering permit for 4th of July Event as recommended by the Planning Commission.

Motion: P. Cotanche 2nd S. Burr Approved 5/0

3. **MKB Mini-Triathlon**

Motion to approve the MKB Holdings Mini-Triathlon, July 27,2019, as recommended by the Planning Commission.

Motion: S. Burr 2nd V. Goodwin Approved 5/0

- **Charlevoix County Rec . Millage Grant for Beach enhancement**

Motion to approve the Charlevoix County Recreation Grant Agreement for Beach enhancement.

Motion: L. Stephens, 2nd S. Burr Approved 5/0

- **Wine Room License**

Motion to approve the Off-Premise Tasting Room License application for Boyne Valley Vineyards LLC.

Motion: V. Goodwin 2nd S. Burr Approved 5/0

- **Walloon Lake Association Vote on merger of WLA and Trust and Conservancy**

Motion to support the merger of the WLA and the Walloon Lake Trust and Conservancy into one nonprofit organization.

Motion: S. Burr 2nd V. Goodwin Approved 5/0

- **MDOT permit- 2017 resolution passed Sept 12, 2017**

Motion to confirm the MDOT Resolution of 2017 is still in effect.

Motion: V. Goodwin 2nd S. Burr Approved 5/0

- **Invasive species treatment- cattails are not on CAKE CISMA list we will need to pay**

Discussion: Agreement to seek bids for the treatment of cattails in the park.

- **Lake Street Road End Steps**

The stairs on the Lake Street Road end need to be replaced. A group of volunteers has offered to do the labor if materials are provided.

Motion to approve the purchase of materials for the Lake Street Road End stair replacement project from Barden's Lumber for \$930.16.

Motion: V. Goodwin 2nd P. Cotanche Approved 5/0

- **New Copier**

Motion to purchase from Michigan Officeways a Xerox7556 model for \$4,995.00, after confirming it will work with our server system.

Motion V. Goodwin 2nd S. Burr Approved 5/0

Financial Report

- **General fund reports**

Motion to accept the financials as presented and pay all bills.

Motion: S. Burr 2nd L. Stephens Approved 5/0

- **Sewer fund reports**

T. Mackie presented included reports

Motion to accept the financial reports as presented and pay all bills.

Motion: S. Burr 2nd P. Cotanche Approved 5/0

Zoning Administrators Report see included report

Assessors Report see under Guest presentation

Employee Grounds Report: none

Committee Reports

- **Planning Commission**

P. Cotanche reported no meeting. Asked for Board input on Marihuana Issue

- **Zoning Board of Appeals:** no meeting

- **Road Committee**

E. Lee reported

CCRC bid opening was postponed. Will ask that East and West St. bids be opened and processed at the next CCRC meeting.

Suggested Gravel work be considered on Fraley and Springbrook Roads.

Motion to seek bids for 6" of 23A gravel and do erosion control on Fraley Rd. & Springbrook Road.

Motion: S. Burr 2nd L. Stephens Approved 5/0

Motion to hire logger Rex Banister to remove trees on Third St. and Bullock St, to sell the logs where possible.

Motion: L. Stephens 2nd S. Burr Approved 5/0

- **Park Committee** see included report

- **Fire Department**

L. Stephens shared the included report

- **DDA** next meeting on 5/21/2019 7pm

Correspondence none

Public Comment called for - none

Adjournment 8:54pm