

**Melrose Township Board of Trustees Minutes
June 11, 2019 7:00pm**

Call to order V. Goodwin called to order 7pm

Present: S. Burr, V. Goodwin, P. Cotanche, R. Hissong Berry

Absent: L. Stephens (excused)

Approval of the Agenda

Motion to approve the agenda as presented.

Motion: S. Burr 2nd P. Cotanche 4/0 approved

Approval of minutes from previous meeting:

Minutes of May 14, 2019 Regular meeting

Motion to approve minutes of the May 14, 2019 meeting as presented.

Motion: P. Cotanche 2nd S. Burr 4/0 approved

Guest

- **G. Lasater** not present

Old Business

- **Sewer Update** –
A. Nordman presented the included report. The North Shore expansion should start in a couple of weeks and will take a couple of weeks to complete.
- **Water Update** – no news
- **Circle Park update**
Public Input session schedule
Special Board meeting to be held July 16, 2019 at 7pm to gather public input about the proposed purchase of the Circle Park area.
- **Park Ordinance Revision**
Items were reviewed in the draft ordinance. Revision thoughts will be given to attorney to revise the draft language for the ordinance.
- **US131 & M75 intersection update**
No additional information from MDOT. Have noticed speed monitoring signs on the highway that are probably MDOT operated.
- **Invasive species treatment- cat tails in park. Results of inspection**
Due to the current very high-water levels in the park this year, any treatment is not advised at this time.

New Business

- **Celebrate Walloon Event in the Park**
P. Roudi from the Walloon Lake association requested approval of Park use for the annual Celebrate Walloon Event on July 27, 2019, from 10am-2pm.
This year the event will include the Lumber Jack Road Show at 11:30am and educational activities for youth and adults about protecting the lake.
Motion to approve the use of the Township Park for the Celebrate Walloon Event on July 27, 2019.
Motion: R. Hissong Berry 2nd S. Burr 4/0 approved
- **DDA Appointment: Phillip Whittaker**
Motion to appoint Phillip Whittaker to be a member of the DDA board for Melrose Township.
Motion: V. Goodwin 2nd S. Burr 4/0 Approved
- **East and West Street**
Bids were reviewed.
Motion to approve Elmer's bid for East Street and West Street paving in the amount of \$121,577.
Motion: S. Burr , 2nd P. Cotanche 4/0 approved
- **AT&T Metro Act Permit extension**
Motion to approve the AT&T Metro Act Permit extension as requested.
Motion: S. Burr 2nd P. Cotanche 4/0 approved

- **Transfer Station commercial user policy and procedures**

Discussion of Commercial use at the Transfer Station, identified the need for a written procedure to regulate commercial use. A draft procedure to be ready for the July regular Board Meeting. Motion to prepare a procedure that will regulate commercial use of the transfer station including: an application, payment expectations with penalties, hours of use, and any other necessary items defining commercial use.

Motion: P. Cotanche 2nd V. Goodwin 4/0 approved

Financial Report

- **General fund reports**

Motion to accept the General Fund Financial Reports as presented and pay all bills.

Motion: S. Burr 2nd V. Goodwin 4/0 approved

- **Sewer fund reports**

T. Mackie presented the included report.

Zoning Administrators Report see included report

Assessors Report no report

Employee Grounds Report no report

Committee Reports

- **Planning Commission**

P. Cotanche shared the included report. See included report

- **Zoning Board of Appeals** no meeting

- **Road Committee**

E. Lee presented estimates for doing Gravel work on Fraley Rd. and Springbrook Rd. The prices for 6 inches of 23A gravel or Afton Stone were reviewed.

Motion to seek bids to do the 6 inches of 23A gravel on Fraley Rd. and Springbrook Rd.

Motion: R. Hissong Berry 2nd S. Burr 4/0 approved

Third Street. J. Hoerr is working with residents to develop an agreement that resolves issues the neighbors have been experiencing. The Township will wait to take action allowing residents time to develop their own solution.

- **Park Committee** Spring work is being done. Water is hampering some things.

- **Fire Department**

See included report.

Motion to hire Kara Eaton as a volunteer fire person as recommended by the Fire Department.

Motion: R. Hissong Berry 2nd V. Goodwin 4/0 approved

- **DDA**

Working on the video project.

Correspondence None

Public Comment called for. None offered

Adjournment 8:34pm