

**MELROSE TOWNSHIP DDA MINUTES**  
**Regular Meeting of May 13, 2015**  
**At Melrose Township Hall**

**I. CALL TO ORDER & ROLL CALL**

Chair Broc Johnson called the meeting to order at 7:00 PM.

**Members present:** Broc Johnson, Vern Goodwin, Bob Vratana, Judy Goldsmith, Jonathon Borisch, Calvin Penfold Mike Strobel, and Steve Whittaker.

**Members absent:** Dave Rentschler.

**Staff present:** Recording Secretary Tom Mackie

**II. ELECTION OF OFFICERS:** Calvin Penfold nominated Broc Johnson as Chair, Bob Vratana as Vice-Chair, and Judy Goldsmith as Secretary. Nominations were seconded by Mike Strobel. All ayes, motion carried.

**III. APPROVAL OF MINUTES**

- Vern Goodwin motioned, Mike Strobel seconded, to approve the minutes of October 21st, 2014 as amended. All ayes, motion carried.
- Calvin Penfold motioned, Bob Vratana seconded, to approve the minutes of the November 12th, 2014 informational meeting as presented. All ayes, motion carried.
- Mike Strobel motioned, Vern Goodwin seconded, to approve the minutes of the February 24, 2015 informational meeting as presented. All ayes, motion carried.

**IV. FINANCIAL REPORT:**

Tom Mackie reviewed the statement of Revenues and Expenses compared to budget. The current cash balance is \$77,266.

**V. UNFINISHED BUSINESS:**

**A. Park Lighting and Electrical:** Broc will contact Ed's Electric for an update

**B. Streetscape Development and Funding:** Aaron Nordman reported the grant will not fund the road improvement portion of the project. The latest projection estimates overall cost at \$633,635 with the grant covering \$199,887 and the Township (DDA) providing \$433,748. Aaron noted some potential for cost savings and we discussed various debt service scenarios, as well as the new hotel's impact on DDA revenues.

Broc and Bob offered support for proceeding with the project. Calvin asked for a timeline to completion. Aaron responded the Township could proceed with the road portion at anytime, but he would expect this to take place in the fall, with the balance to be completed next spring.

Approved

Broc asked if overhead utility lines on the East side of M-75 could be buried at the same time. Jonathon responded he would like to see this, but has no current plan. An existing 480 volt line to Irv Burns' shop is an issue.

**Bob Vratana motioned, 2nd by Broc Johnson, to borrow \$400,000 and use existing cash for the balance of the DDA's commitment of \$433,748 towards the Streetscape Project. All ayes, motion carried.**

**C. Sailboat Sign:** Mike has no new information from Larry Mathews and asked if Steve could help pursue this. Broc asked for confirmation of "Walloon Lake Village" as the name on the sign. All agreed.

**VI. NEW BUSINESS - FUTURE PROJECT DISCUSSION:**

A suggestion was offered for more sand on the beach. Broc noted this area has already doubled in size recently and there are currently no plans to remove more sod.

Jonathon suggested additional utility line burials as a future project.

Broc reminded everyone the DDA district includes both sides of US131 to Ingalls Country Store, and this area should also be considered for future projects.

**VII. DDA MEMBER COMMENTS:** Broc asked about the snowmobile trail status. Jonathon responded that issues with the right-of-way in Chandler Township and the width of our railroad grade remain obstacles. The project is being pursued but has no timeline.

**VIII. CITIZEN COMMENTS:** None.

**IX. NEXT MEETING:** July 8, 2015.

**X. ADJOURNMENT**  
The meeting was adjourned at 8:20 PM.

Prepared by:

Approved by:

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Tom Mackie, Recording Secretary

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Judy Goldsmith, Secretary