

MELROSE TOWNSHIP DDA MINUTES
Regular Meeting of July 8, 2015
At Melrose Township Hall

I. CALL TO ORDER & ROLL CALL

Chair Broc Johnson called the meeting to order at 7:06 PM.

Members present: Broc Johnson, Vern Goodwin, Jonathon Borisch, Mike Strobel, and Dave Rentschler.

Members absent: Bob Vratana, Judy Goldsmith, Calvin Penfold, and Steve Whittaker.

Staff present: Recording Secretary Tom Mackie

II. APPROVAL OF MINUTES

Dave Rentschler motioned, Vern Goodwin seconded, to approve the May 13, 2015 meeting minutes as presented. All ayes, motion carried.

III. FINANCIAL REPORT:

Tom Mackie reviewed the statement of Revenues and Expenses compared to budget. The current cash balance is \$74,158.

IV. UNFINISHED BUSINESS:

A. Park Lighting and Electrical: Broc reported installation of lighting and wiring is now complete, but Consumers still needs to connect to the power grid. All paperwork for this step has been submitted. The electrical panel also needs to be secured to prevent vandalism.

B. Streetscape Development and Funding: We've received preliminary information on a potential 10 year bank loan, but need to pursue a longer term to reduce payments. Vern noted a need to coordinate the timing with our TAPS grant application. Charlevoix County Road Commission has agreed to be the "Engineer of Record" for the project. Broc suggested we consider burying conduit for utility lines during the streetscape project. The wires can actually be pulled at a later date.

C. Sailboat Sign: After discussion we agreed to change the planned location for the sailboat sign to an area owned by Walloon Lake Holdings and adjacent to the boat launch parking lot. Broc will talk to Zoning Administrator Randy Fryknberg about any zoning issues and begin work on a property easement.

V. NEW BUSINESS - FUTURE PROJECT DISCUSSION: None

Approved

- VI. **DDA MEMBER COMMENTS:** Broc reported that Steve Whitaker is planning improvements at his business (Lake Area Collision) in the future. We also discussed development progress at the new Walloon Recovery Lodge facility.
- VII. **CITIZEN COMMENTS:** None.
- VIII. **NEXT MEETING:** To be determined, based on sailboat sign and streetscape progress.
- X. **ADJOURNMENT**
The meeting was adjourned at 8:10 PM.

Prepared by:

Approved by:

Tom Mackie, Recording Secretary

Judy Goldsmith, Secretary